

VILLAGE BOARD

APRIL 4, 2017

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Cathy Vander Zanden, Beth Sewall, Ruth Wulgaert, Justin Krueger, and Roger Kirch. Jim Ponto was absent.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, Police Chief Erik Misselt, Joe Harvey of Kimberly Schools, and Scott Groholski of Point of Beginning engineering firm.

The first item on the agenda was for public comment for matters not on the agenda. No public comments were received.

The next item on the agenda was to review and consider approval of the minutes and bills. J. Krueger made a motion to approve the minutes. R. Kirch seconded the motion, and it passed unanimously. R. Kirch made a motion to approve the bills. B. Sewall seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. March information included: received a letter congratulating Combined Locks for earning recognition as a 2016 Tree City USA community; met with Garners Creek member community administrators to discuss credits earned for storm water quality. We drafted some plans and will present them to the Garners Creek commission and respective Board for approval. We will also hold a joint meeting for all Boards to hear what is happening with the credits going forward and what it means for each community; spent some time gathering police policy and procedures manuals for Board review; attended election training and presented election training to our election inspectors; preparing for spring election, and getting the Deputy Clerk-Treasurer heavily involved with the process; with Barb Vanden Heuvel, applied for and received a \$500 grant from the Kiwanis Club of Little Chute for the baseball/softball program; finalized and submitted the grant application for Baseball for Tomorrow; received the letters of support from Scheel's and Wrightstown; worked with Kimberly and Little Chute Administrator's to draft an agreement for our withdrawal from FVMPD – thank you to Chief Misselt and his department for their cooperation. April information/projects: received phone call back from DNR regarding turkey complaints - two suggestions: tougher enforcement of birdfeeders or specialized hunt; continue to meet with Little Chute and Kimberly officials to discuss Combined Locks' withdrawal from the police services agreement; continue preparing for the Elm Street/Kamps Court utility project; start the liquor licensing process; work on updated Capital Projects/Purchases plan, and plan for financing; looking at Local Road Improvement Program for grants; Racquel and Keith met with new Heart of the Valley Metro Sewage Director; Planning Commission is meeting Wednesday, April 5th.

The next item on the agenda was the Police Report. 2016 Annual Report complete and on the website; Chief signed an MOU with seven other agencies to form a regional response team to investigate offer involved shooting when a death occurs; DCI will only do investigations under certain circumstances; all seven supply the needed bodies and resources to help the home agency do the investigation; team will only investigate the officer's action for the specific incident-not the incident; FVMPD first place again in the food pantry competition.

Then next item on the agenda the Public Works Department report. The NWS has recorded a total of approximately 8.8 inches of snow fall during the month of March, and as seasonal total of 47.9 inches. The average snow fall for our area is 50 inches. We used 22 tons of salt (148 tons on the year) and we currently have approximately 120 tons of salt in salt-barn; prepping for Elm Street and Kamps Court Utility projects; We repaired 3 water breaks during the month (7 on the year); staff cold patched all the streets throughout the Village, State and Prospect Street are the worst; crew trimmed trees on Woodlawn, Patrick, and Park Streets and removed 2 dead terrace trees; yard waste site is open; entire village was swept with 11.5 tons of debris removed from the streets. Anticipated Projects: cold patching streets; opening all park bathrooms; building a storage shed at Memorial Park; grass cutting, fertilizing, weed spraying and preparing all playing fields for upcoming year; solicit quotations for crack filling; sweeping streets, brush collection (starting April 5th) and other spring tasks. Hydrant flushing begins Monday April 24th; listen to all curb boxes and hydrants checking for leaks; Coonen Park pond prescribed burn done by Fox Valley Technical College personnel trained by National Wildfire Coordinating Group to conduct these specific activities. This will help kill woody plants, reduce noxious weeds and increase the populations of wildflowers; McMahon's senior ecologist will then spot herbicide wild parsnip, mow sweet clover and herbicide the willow brush.

The next item on the agenda was to review a parking lot and school bus traffic flow concept plan for Janssen Elementary School and take action, if appropriate. Representatives for the Kimberly School District reviewed the concept plan. In general, the parking lot on Park Street is larger and a new bus and daycare van lane is created on Wallace Street. The matter was discussed. J. Krueger made a motion to approve concept plan as presented and discussed. C. Vander Zanden seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider Resolution 2017-7; an Arbor Day Proclamation. It was noted that the Public Works employees will hold a planting event with third graders from Janssen Elementary School. R. Wulgaert made a motion to approve the Arbor Day Proclamation. B. Sewall seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider contract with Ehlers and Associates for TID presentations to Joint Review Boards. The offer and cost were reviewed. The general consensus was to have Trustee Vander Zanden and the Administrator conduct the presentations.

The next item on the agenda was to review and consider approval of Planning Commission recommendation to add America in Bloom logo to identification signs. B. Sewall made a suggestion to add the Tree City Logo on left side of the signs. Metal overlays will be placed over the woodpecker-damaged signs. R. Wulgaert made a motion to move forward with adding the logos to the signs. C. Vander Zanden seconded the motion, and it passed unanimously.

Under other business, updates and items for future agendas. The Next meeting will be April 25 with Town of Buchanan representatives; the HOVMSD annual report to the communities is scheduled for April 27th at 12:00pm at the Combined Locks Civic Center and all Board members are invited; and the America in Bloom judging is scheduled for July 10-11.

J. Krueger made a motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive of bargaining reasons require a closed session. C. Vander Zanden seconded the motion, and it passed unanimously.

R. Wulgaert made a motion to move into open session and adjourn the meeting. B. Sewall seconded the motion, and it passed unanimously.