

VILLAGE BOARD

MAY 2, 2017

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Cathy Vander Zanden, Ruth Wulgaert, Justin Krueger, Roger Kirch, and Jim Ponto. Beth Sewall was absent.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, Police Chief Erik Misselt, Judy Hebbe from the Times Villager, and several Combined Locks residents.

The first item on the agenda was for public comment for matters not on the agenda. Darboy Road, Jefferson Place and First Street residents are having trouble with speeding vehicles on Darboy Road. There are younger families moving into that area, and the residents would like to install a 3-way stop and a crosswalk. FVMPD has used speed board and ran radar, this has been ongoing for 3 years. Chief Misselt stated that the speed board has died. Officers have made an effort to focus on speed enforcement in that area and found no speeds higher than 32 mph. The Administrator was instructed to contact Kimberly's administrator to discuss painting crosswalks, installing "children at play" signs and conducting a traffic study.

The next item on the agenda was to review and consider approval of the minutes and bills. J. Krueger made a motion to approve the minutes. C. Vander Zanden seconded the motion, and it passed unanimously. R. Wulgaert made a motion to approve the bills. R. Kirch seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. April information included: finalizing the agreement for Combined Locks' withdrawal from the police services agreement; opened bids for the Elm Street/Kamps Court utility project; started the liquor licensing process; attended the HOVMSD meeting where they shared the plant's annual report, Combined Locks holding steady with regard to clear water entering the system; meeting with Garners Creek member communities to discuss the future or dissolution of the joint utility; drafted and researched ordinance changes regarding truancy and issuance off citations for ordinance violations – Attorney Lehocky does not recommend added language as suggested by Officer Stahmann as it is redundant and adds another element to prove; work with auditors to finalize 2016 audits – will see presentation at second meeting in June or first meeting in July. May information/projects: kick off Elm Street/Kamps Court Utility Project with pre-construction meetings; continue discussions with Garners Creek member communities regarding Garners Creek future; work with trustee Vander Zanden on the TID presentations; Planning Commission meeting Monday, May 8th to discuss Van Zeeland Park improvements and a CSM for property on Buchanan Road (previously owned by the Zwick families); meet with Appleton Coated representatives to lay-out a potential walking trail between Prospect Street and Wallace Street;

continue to follow Outagamie County's plans for the purchase of new election machines. The County may purchase the same machines for the entire County and have the municipalities pay 50% or more; taking a page from FVMPD and other police agencies in the area to collect items for those in need. CLAA and the Village through the Recreation Department are collecting items for the Emergency Shelter in May, Harbor House and COTS in June and a food pantry in July.

The next item on the agenda was the Public Works Department Report. The Director reported the entire Village has been swept and the portion of the Village that is required to be swept twice a month per NR 216 storm water requirements has also been completed. A total of 16 tons of debris has been removed from the streets; the crew has also hauled 30 tons of yard waste to the County landfill, 28 last year; the crew made 74 stops for called in brush collection and 49 stops for non-calls; for large rubbish collection the crew made 100 stops of which 25 were no calls. About 1/3-1/4 of stops are not being called in; all park bathrooms are open and cleaned up for the summer. Installed back stop nettings and batting cage nettings; hydrant flushing of our entire system; clean debris around all detention ponds; free tire collection – we picked up approximately 60 tires from residents; Valley Sealcoat won the bid for crack sealing. Anticipated Projects: street sweeping, brush collection, and grass cutting; sidewalk removal and replacement bids and sidewalk grinding; tree planting and arbor day activities; Memorial Park ball season will be starting Sat. May 13th; listening to hydrants and curb boxes.

The next item on the agenda was the Police Report. The Chief reported that one of the officers that was on light duty is back on full duty. For 2017 they left the investigator position vacant but now they will be filling that position when the other officer on light duty is back to full duty. Open House May 17th 4pm to 6pm.

The next item on the agenda is to review bids received for Elm Street and Kamps Court Utility Replacement Project and special assessments for sewer laterals on private property. The bids were reviewed with a low bid from Kruczek Construction for \$800,000.00. J. Krueger made a motion to award the project to Kruczek Construction for their bid of \$800,000. R. Kirch seconded the motion, and it passed unanimously.

The next item on the agenda is the public hearing regarding Elm Street and Kamps Court Utility Replacement Project and special assessments for sewer laterals on private property. President Neumeier opened the floor to the residents that would like to make a statement or ask a question about the project.

The next item on the agenda is to review and consider approval of Resolution 2017-8; a final resolution authorizing public improvement assessments and levying special assessments for sewer laterals to be replaced. R. Wulgaert made a motion to approve Resolution 2017-8. J. Krueger seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of Resolution 2017-9; Police Officers Week. The resolution was read aloud. C. Vander Zanden made a motion to approve Resolution 2017-9. R. Wulgaert seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of a 6-month Class B License for Combined Locks Advancement Association. It was noted that a background check was performed, and the building inspector, fire chief and police chief have all recommended approval of this license. J. Krueger made a motion to approve the Class B License. R. Kirch seconded the motion. It passed with five (5) ayes and one (1) abstain (J. Ponto).

Other business, updates and items for future agendas: two training opportunities for board members; HOVMSD annual community report.

J. Krueger made a motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive of bargaining reasons require a closed session AND per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees of the Village of Combined Locks. R. Kirch seconded the motion, and it passed unanimously.

J. Krueger made a motion to move back into open session. R. Wulgaert seconded the motion, and it passed unanimously.

C. Vander Zanden made a motion to adjourn the meeting. J. Ponto seconded the motion, and it passed unanimously.