

VILLAGE BOARD
JUNE 6, 2017

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Cathy Vander Zanden, Ruth Wulgaert, Beth Sewall, Justin Krueger, Roger Kirch, and Jim Ponto.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, FVMPD Chief Erik Misselt, Judy Hebbe from the Times Villager, and Tony of Advanced Disposal.

The first item on the agenda was for public comment for matters not on the agenda. No public comments were received.

The next item on the agenda was to review and consider approval of minutes and bills. J. Krueger made a motion to approve the minutes. R. Kirch seconded the motion, and it passed unanimously. R. Wulgaert made a motion to approve the bills. R. Kirch seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. May information/projects included: working on details of We Energies requested easement on Hartjes Street and Park Street with Attorney Carlson and Attorney Lehocky; opened bids for Carefree Court concrete project. Contacted other municipalities to compare rates and consider joint concrete projects to obtain better rates for property owners; started discussions with Town of Buchanan regarding shared police service; met with vendor to consider upgrading village ordinances and online access to ordinances – possible 2018 budget item; reviewed RFPs for sanitation collection – draft results to view at a future meeting; Deputy Clerk-Treasurer registered for Clerks Institute – year one week of July 10th; met with Appleton Coated representatives to walk the field north of the senior housing complex; tentatively laid out a recreational trail; work with auditors to finalize 2016 audits - will see presentation at second meeting in June or first meeting in July. Rough estimates: GF surplus \$63,000.00. June information/projects include: Elm Street/Kamps Court Utility Project to begin sometime after June 15th; Work with trustee Vander Zanden on the TID presentations; Planning Commission meeting tentatively scheduled for June 21st a Van Zeeland Park; continue discussions with Appleton Coated representatives and attorneys to detail future recreational trail and identify liability issues; finalize 2016 audit – presentation from auditor at 6/20/17 meeting – general fund ended with \$69,730.00 surplus – 100% of surplus earmarked for various reserve funds (building maintenance, centennial, equipment replacement); received \$7,124.00 insurance dividend from League of WI Municipalities Mutual Insurance. Dividends are based on claims experience for the whole program – another very good year! Continue to follow Outagamie County's plans for the purchase of new election machines. The County may purchase the same machines for the entire County and have the municipalities pay 50% or more; finalize the eCMAR (electronic compliance maintenance annual report) to be presented at 06/20/17 meeting for approval; the de-merger agreement has now been signed by all three communities.

The next item on the agenda was the Police report. The Chief reported the FVMPD did very well on the Best Badge Awards; filling 2nd investigator position, down to the last candidates and need to notify the appointee; armed robbery – reported and solved by 5pm.

The next item on the agenda was the Public Works Department report. The Director reported the entire Village has now been swept 3 times this year, and the portion of the Village that is required to be swept by twice a month per NR 216 storm water requirements has also been completed. A total of 23 tons of debris has been removed from the streets; the crew hauled 42 tons of yard waste this month to the County landfill and a season total of 62 tons. 62 tons in 2016. Brush: 56 residents called in for brush collection during the month on May. We collected brush from an additional 10 properties that did not call in. These properties received a notice informing them of the Village's collection policy; crew spent a great deal of time looking for a possible water leak in the Hidden Ridges Way Subdivision; large rubbish had a total of 87 stops, 65 called in and 22 uncalled; crack filling was completed Valley Sealcoat per out bid; fertilized all playing fields and civic center area; civic center and park plantings; listened to all hydrants and curb boxes located in concrete; Arbor Day tree planting with Janssen School third graders, we planted 4 trees total with about 90 children. Anticipated Projects: street sweeping; brush collection; park planting and maintenance; start preparing for the Public Works budget; sewer inspections and sewer and water project preparation and start up.

The next item on the agenda was to review and consider approval of storm water management plan for Janssen Elementary School parking. Waive peak discharge and get signed maintenance agreement. B. Sewall made a motion to approve the storm water management plan. J. Krueger seconded the motion, and it passed unanimously.

The next item on the agenda was to review bids received for Carefree Court street project and consider award of project – consensus to hold open and wait until Kaukauna gets rates.

The next item on the agenda was to review and consider approval of Class B liquor license renewal applications for Lox Club, Kamps Grill & Bar, and Milltown Still & Grill. J. Krueger made a motion to approve of Class B liquor license renewal. C. Vander Zanden seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of bartender licenses. J. Krueger made a motion to approve Samantha Norell-Williams, Amy Osswald, and Amber O'Connor and deny Torie Vollmer. R. Wulgaert seconded the motion, and it passed unanimously. Under other business, updates and items for future agendas: reminder that graduation traffic on Hidden Ridges Way Wednesday night. Reschedule July meeting.

B. Sewall made a motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive of bargaining reasons require a closed session. J. Ponto seconded the motion, and it passed unanimously.

J. Krueger made a motion to move back into open session. R. Kirch seconded the motion, and it passed unanimously.

J. Krueger made a motion to adjourn the meeting. C. Vander Zanden seconded the motion, and it passed unanimously.