

## VILLAGE BOARD

JULY 18, 2017

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Cathy Vander Zanden, Ruth Wulgaert, Justin Krueger, Roger Kirch, and Jim Ponto. Beth Sewall was absent.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, Police Chief Erik Misselt, Judy Hebbe from the Times Villager, Any Gayhart of Harter's Disposal, Tim Mueller of Advanced Disposal, and several Carefree Court residents.

The first item on the agenda was for public comment for matters not on the agenda. No public comments were received.

The next item on the agenda was to review and consider approval of minutes and bills. J. Krueger made a motion to approve the minutes. R. Kirch seconded the motion, and it passed unanimously. J. Ponto made a motion to approve the bills. J. Krueger seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. June information included: finalized the WE Energies easement; worked with Village attorneys and Buchanan Administrator to draft a police service agreement; reviewed RFP's for sanitation collection and compiled data for Board consideration; prepared for America in Bloom judges; Planning Commission met 6/21 at Van Zeeland Park. Several residents and park users joined the meeting. The Planning Commission ideas were received well, and the residents added their own ideas. July information included: continue discussions with Buchanan; hold TID presentations with Trustee VanderZanden for the Joint Review Boards for TID 1 and 2; League of WI Municipalities Mutual Insurance is offering a grant for safety equipment-village spends \$250 and insurance spends \$500 (\$750 of equipment for \$250); toured the Village with AIB judges. Thank you to all trustees and employees who helped to inform the judges about Combined Locks; 2018 budget planning has begun.

The next item on the agenda was the Police report. The Chief reported Officer Running has been hired as an investigator for the DA's office; the CSO position has been omitted for now to allow for more patrol; Crime Stoppers phone monitoring going from Metro to Kaukauna Police Department.

The next item on the agenda was the Public Works Department report. The Director reported the Ruys Woods walk through had a few minor repairs before accepting, was to redo an area of the pond that was eroding during rain and to re-grade the streets using a grader to level the street properly; the crew spent a significant time grass cutting, planting, weeding, and sod

cutting to help in the beautification of the Civic Center, Memorial Park and islands throughout the Village; the entire Village has now been swept four times, and the portion of the Village that is required to be swept by twice a month per NR 216 storm water requirements has also been completed. A total of 29 tons of debris has been removed from the streets. 34 tons removed last year; the crew also hauled 59 tons of yard waste in June to the County landfill for a season total of 121 tons. At this point in 2016 there were 113 tons, 2015 there were 117 tons; brush collection at 114 homes and at 40 additional residents who did not call in, this does include the crew also picking the entire Village after a storm; completed building of a shed at Memorial Park; prepping for sewer and water projects; starting working on 2017 Operating Budget. Anticipated Projects: street sweeping; brush collection; continue work on developing a (5) year capital improvement and 2017 operating budget; pond and trail maintenance; some tree removal of dying terrace trees.

The next item on the agenda was the public hearing regarding Carefree Court special assessments. The Administrator reviewed the Board and audience of the 5/16 meeting. A joint bid with the City of Kaukauna resulted in a roughly \$400 reduced bid for concrete work. Several residents explained that they left the 5/16 meeting thinking they could do all their own concrete installation. It was explained that the bid was awarded and the Village must honor it or face possible litigation, and it is also against Village policy for property owners to do this type of work in Village right-of-way. Property owners want the Board to reconsider. The matter was tabled until the 08/01/17 meeting.

The next item on the agenda was to review and consider approval of Resolution 2017-12; final resolution regarding special assessments on Carefree Court properties. The resolution was tabled until the 08/01/2017 meeting.

The next item on the agenda was review trash collection options – proposals from four contractors and status quo. Trash collection contract options – heard from Andy Gayhart of Harter's and Tim Mueller of Advanced Disposal. There was a discussion of each company's policies and procedures. The Village President explained that a decision would be made after closed session at the end of the meeting.

The next item on the agenda was to review and consider approval of police service agreement with Outagamie County Sheriff's Department and Town of Buchanan. The agreement outlines the details for 6 shared patrol deputies with the cost shared 60% Buchanan and 40% Combined Locks. J. Krueger made a motion to approve the police service agreement with Outagamie County. R. Kirch seconded the motion, and it passed with a roll call vote of six (6) ayes and one trustee absent (B. Sewall).

J. Ponto made a motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other

specified public business, whenever competitive of bargaining reasons require a closed session. C. Vander Zanden seconded the motion, and it passed unanimously. (Contracts for trash collection and police service).

J. Krueger made a motion to move back into open session. C. Vander Zanden seconded the motion, and it passed unanimously.

C. Vander Zanden made a motion to continue trash collection with the Village, reject RFP's and budget for a new trash collection truck. R. Wulgaert seconded the motion, and it passed unanimously.

J. Krueger made a motion to adjourn the meeting. C. Vander Zanden seconded the motion, and it passed unanimously.