

VILLAGE BOARD  
SEPTEMBER 5, 2017

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Cathy Vander Zanden, Ruth Wulgaert, Roger Kirch, and Jim Ponto. Beth Sewall and Justin Krueger were absent.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, FVMPD Lieutenant Mark Ulman, and Judy Hebbe from the Times Villager.

The first item on the agenda was for public comment for matters not on the agenda. No public comments were received.

The next item on the agenda was to review and consider approval of the minutes and bills. R. Kirch made a motion to approve the minutes. C. Vander Zanden seconded the motion, and it passed unanimously. C. Vander Zanden made a motion to approve the bills. R. Kirch seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. August information included: Accurate Appraisal assessors held two open book sessions on 08/15 and 08/16. Some Adjustments were made for properties, but the overall increase to assessed value in the Village is between 8% and 10%. As of today, one person has picked up the Board of Review appeal documents; the new trash truck has been ordered. There was about a \$5000.00 difference between the two vendors, and the lower vendor was chosen; received the information regarding Appleton Coated going into receivership. The understanding is that Appleton Coated's future will be known in about two weeks; worked with Lieutenant Proietti to draft LES interview questions; held kick-off meeting with crossing guards to make sure everyone has all the needed equipment and know their working hours; we've been talking with the Kimberly School District's lead grounds/maintenance representative about the landscaping /grass seeding washout at Janssen's new parking lot. They are working with their engineer for corrections. September information/projects: distributing new parking permits to Wallace Plat and Hidden Ridges residents this week; heavy into drafting budgets – still need to meet with the Fire Chief but he anticipates minor changes to his portion of the budget; will be sending out save the date letters to election workers and starting to plan for four elections in 2018; Planning Commission will meet 9/6 with the main discussion being the Lindberg Park driveway and parking lot (on the capital improvement list for 2018); Police Commission voted to appoint Scott Lund as FVMPD Chief effective 10/01/17. Each municipal partner must confirm this, and it will be on our agenda for 09/19/17; Reminder: Board of Review scheduled for Wednesday, September 20<sup>th</sup> beginning at 5:30pm; Reminder: Fox Cities Marathon participants running/walking through the Village the weekend of September 23-24; received paperwork for the State Trust Fund loan for Prospect Street and retirement liability. The 3% rate is locked in

for 60 days. Future agendas will include formal approval of the loan; will begin working on the annual report to the HOV Metro Sewerage District, due 10/31.

The next item on the agenda was the Police Report. Lieutenant Ulman reported that Chief Misselt will retire 10/01/17 and Police Commission has recommended appointment of Captain Lund to replace Misselt as Chief as of 10/01/17. Lt. Ulman also reported that he has not heard any negative reports on Light those Lights.

The next item on the agenda was the Public Works Director Report. The Director reported the entire Village has now been swept six times this year, and the portion of the Village that is required to be swept by twice a month per NR 216 storm water requirements has also been completed. A total of 32 tons of debris has been removed from the streets. YTD for 2016 was 40 tons; the crew has also hauled 29 tons of yard waste to the County landfill. 2017 total of 160 tons. The total tonnage at this time in 2016 was 154 tons; time was spent working on developing a (5) year capital improvement plan and 2017 Operating Budget; Light the lights ball tournament and corn roast went on without incident except for the poor weather; light trail work; finished street painting; large rubbish call in procedure – we continue to get calls from about 2/3 of the stops, with 1/3 not calling in. Brush collection – 80 stops and 11 non calls; Project updates: Kamps Court sewer and water mainline is completed (curb box hook up and sanitary sewer lateral work is still needed). Elm Street sanitary sewer mainline is close to completion and then they will be working on the water main and lateral work. Anticipated Projects: prep for Fox Communities Marathon on September 24<sup>th</sup>; street sweeping, brush collection, grass cutting; continue work on developing a (5) year capital improvement plan and 2017 Operational Budgets; flushing hydrants the week of September 25<sup>th</sup>; tire week is September 18-22.

The next item on the agenda was HOV Metropolitan Sewerage District Information. The Administrator met with HOVMSD Commission Chair Dave Casper on 08/30/17 to discuss some items happening with the sewerage district. Casper explained that some incidents during the last year helped the Commission and employees to determine that an updated tool is needed to gauge future improvements to I and I among the member communities. With help from Donahue & Associates, three updates are being considered. The cost ranges from \$57,000.00 to \$108,000.00. The cost would be passed on to the member communities using each municipality's flow volume or number of connections. For Combined Locks, the range is from 3% (using connections) to 7% (using flow volume). In dollars this equates to \$1700.00 to \$7100.00. Casper also provided some information about future interceptor maintenance costs that could be upwards of \$3 million.

The next item on the agenda was to review squad car mock-ups. There were no objections to the look of the squad cars.

Under other business, updates and items for future agendas the Administrator confirmed League Conference attendance for B. Sewall, C. Vander Zanden-yes and R. Kirch.

J. Ponto made a motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session **AND** per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees of the Village of Combined Locks. R. Kirch seconded the motion, and it passed unanimously.

J. Ponto made a motion to reconvene in open session. R. Kirch seconded the motion, and it passed unanimously.

R. Wulgaert made a motion to draft revised health insurance incentive for full-time employees who opt-out of coverage. J. Ponto seconded the motion, and it passed unanimously.

J. Ponto made a motion to adjourn the meeting. R. Kirch seconded the motion, and it passed unanimously.