

VILLAGE BOARD
NOVEMBER 7, 2017

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Ruth Wulgaert, Roger Kirch, Jim Ponto, Beth Sewall, and Justin Krueger. Cathy Vander Zanden was absent.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, FVMPD Lt. Ulman, James Carter, Rick VandenHeuvel, and Judy Hebbe from the Times Villager.

The first item on the agenda was for public comment for matters not on the agenda. No public comments were received.

The next item on the agenda was to review and consider approval of the minutes and bills. R. Wulgaert made a motion to approve the minutes. B. Sewall seconded the motion, and it passed unanimously. R. Wulgaert made a motion to approve the bills. B. Sewall seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. October information included: worked on 2018 budgets for all funds; contacted DNR to obtain information about Appleton Coated's landfills; began working on a draft procedure for online registration for baseball/softball; met with Kimberly's Community Enrichment Director to discuss how our communities might better serve our residents with regard to baseball programming; met with representative of Verisk Analytics to review our building permit procedures and records. His company provides an ISO rating that can be used to determine rates for homeowner's insurance. November information/projects: finalize budgets in preparation for public hearing at the 11/21/17 meeting; finalize tax rates, special assessments and tax bills; attend training for new tax collection process; attend training for 2018 elections; meeting with LES on Monday at 2:30pm; host FCEDP meeting 11/16/17 – Joe will give a brief presentation; sent letters to Prospect Street residents informing them of next year's street project; \$500,000.00 loan is being reviewed for approval today; HOVPP is hosting a viewing of the documentary "Resilience" on 11/14/17 in Kimberly.

The next item on the agenda was the Police Report. Most of FVMPD materials moved out of police wing with a goal to be completely out by 12/01/17. Two children struck by vehicles on 10/31/17 – both are recovering well. Squad #88 (sedan) being prepared to be turned over to Combined Locks.

The next item on the agenda was the Public Works Department Report. The Director reported the entire Village has now been swept seven times this year, and the portion of the Village that is required to be swept twice a month per NR 216 storm water requirements has also been

completed. A total of 36 tons of debris has been removed from the streets, 43 tons last year; the crew has also hauled 35 tons of yard waste to the County landfill. 2017 total of 255 tons. The total tonnage at this time in 2016 was 228 tons; leaf collection: crews have made 4 complete circuits with 8 loads (9 last year). Swinkles and Stumpf's are taking the leaves; brush collection: we made 65 stops in October and we checked the whole village with 34 stops. November 1st (last scheduled pick up date); Elm Street and Kamps Court utility project is near completion. Only work left is backfilling and seeding terraces; budget for 2017; street work: infrared patching bid was awarded to Asphalt Seal and Repair; smear coat on State Street – Peshtigo Asphalt, mastic pot hole and crack filling will be completed on State Street; I attended the first of 3 sessions relating to urban forestry management, learning more about such things as EAB, tree canopy, and legal issues. I will be plotting all terrace trees into our GIS. Anticipated Projects: leaf collection; street sweeping; the restrooms in the parks will be winterized and closed down; Mike will be doing his maintenance checks and preparing all snow fighting equipment.

The next item on the agenda was to review and consider approval of operator license for J. Carter. Mr. Carter explained the convictions on his background check. Lt. Ulman asked additional questions. J. Krueger made a motion to approve the operator license. J. Ponto seconded the motion, and it passed 5-1 with R. Wulgaert voting no.

The next item on the agenda was to review proposed 2018 General Fund Budget. The Administrator reviewed expenses, capital projects, debt, and revenues with Board. The Administrator was instructed to get surrounding municipalities' firefighter and EMR rates of pay. No other changes were requested. The estimated tax rate for Village services is \$5.47/\$1000.00 of assessed value.

The next item on the agenda was to review proposed 2018 Storm Water Fund Budget. The Administrator noted the proposed budget includes a \$2.00 increase in the ERU rate. The Board discussed using the old trash truck chassis to build a vacuum leaf collection vehicle that would make leaf collection a one-person job versus a two-person job. It is estimated that the \$80,000.00 to convert the truck would be recouped within five years. The consensus of trustee opinion was to keep the \$80,000.00 in the 2018 budget.

The next item on the agenda was to review and consider approval of resolution 2017-17 regarding ERU rate for storm water management. R. Kirch made a motion to approve resolution 2017-17. B Sewall seconded the motion, and it passed unanimously.

The next item on the agenda was to review proposed 2018 Solid Waste Fund Budget. The Administrator explained that proposed budget includes rate increase of just under 5%. Revenues and expenses allow for fund balance of about \$33,000.00 at end of 2018.

The next item on the agenda was to review and consider approval of Resolution 2017-18 regarding solid waste collection fees. R. Wulgaert made a motion to approve Resolution 2017-18. B Sewall seconded the motion, and it passed unanimously.

The next item on the agenda was to discuss Centennial Celebration as potential partnership with Paperfest 2020. The consensus is to move forward with this partnership if Paperfest is willing.

The next item on the agenda was to discuss and schedule a meet and greet with Outagamie County Sheriff Deputies and Combined Locks LES, if appropriate. The matter was discussed and a reception to meet with LES and patrol deputies scheduled is for 12/05/17 at 6:00pm in Mark Van Thiel Room.

Other business, updates and items for future agendas: reviewed annual report to HOVMSD regarding I & I reduction efforts and sanitary sewer maintenance; expiring trustee terms: Beth Sewall, Roger Kirch, and Jim Ponto. Anonymous donation toward AIB efforts – est. \$6500.00 – to install additional banners and hanging baskets.

J. Krueger made a motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. R. Wulgaert seconded the motion, and it passed unanimously.

J. Ponto made a motion to reconvene in open session. R. Kirch seconded the motion, and it passed unanimously. Consensus to meet with DNR rep to discuss landfill future monitoring requirements.

J. Krueger made a motion to adjourn the meeting. J. Ponto seconded the motion, and it passed unanimously.