

VILLAGE BOARD
FEBRUARY 6, 2018

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Justin Krueger, Ruth Wulgaert, Cathy Vander Zanden, Beth Sewall, and Jim Ponto. Roger Kirch was absent.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, Sgt. John Schuette, EMS Captain Ken Wiedenbauer, Fire Chief Darren Doyle, trustee candidate Tim Stutzman, and Judy Hebbe from the Times Villager.

The first item on the agenda was for public comment for matters not on the agenda. No public comments were received.

The next item on the agenda was to review and consider approval of the minutes and bills. J. Krueger made a motion to approve the minutes. B. Sewall seconded the motion, and it passed unanimously. R. Wulgaert made a motion to approve the bills. J. Ponto seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. February information included: meetings with Harrison and Buchanan Administrators have been happening to discuss the future goals and direction of Garners Creek Storm Water Utility; working with Sgt. Schuette to draft revised procedures and permitting for special events; completing year end reports and preparing for the audit which is scheduled for March 7-9; new trash truck has been delivered and decals are being applied – training will begin soon – budgeted amount was \$248,000.00 – final cost is a few hundred dollars below; continuing with election preparations and training; sharing data for software conversion; meeting with Deputy County Executive and Emergency Management Director regarding the warning signal on Civic Center property; Planning Commission meeting scheduled for 02/21; working on updates to the Comprehensive Plan; scheduled Open Book for 04/11 and Board of Review for 05/08.

The next item on the agenda was the Public Works Department Report. The Director reported the NWS has recorded a total of approximately 4.1 inches of snow fall and 1” of rain during the month of January. This winter we’ve had 13 inches compared to 34 inches compared to 34 in 2017; we used approximately 43 tons of salt during the month; we currently have 76 tons of salt on hand in our salt-barn; we repaired one water-main break, one leaking hydrant and one curb box during the month of January; I completed the Tier II emergency management report and the 2018 water supply cross connection survey report. I am working on the MS 4 storm water report due at the end of March; trimmed trees at the following locations: Steven St, Richard St, Susan St, Michael St, Park St, Brookview Pl and Ct, and Williams St (ravine); Prospect Street reconstruction project; I am working on tree canopy information on our GIS. Anticipated

Projects: snow clearing and removal; tree trimming and removal; prep for upcoming sewer and water projects; water meter testing and replacements.

The next item on the agenda was the Police Report. Sgt. Schuette reviewed January calls for services; provided update to loading and unloading zone on Richard St. and Jean St; 3 accidents over the last several days (Darboy Rd, Jean St, and Village garage); discussed ambulance response time; attending training community policing; meeting with residents of the Villas to provide tips for safety; planning a community-wide invite for concerns.

The next item on the agenda was Fire Chief and EMS Captain review of 2017. In 2017 – 47 fire calls – 3 structure fires in Buchanan; 13 calls to Buchanan – 7 calls returned to Combined Locks; auto aid is working very well; trained with County Sheriff Department for active shooter incident; area departments will all have the same procedures; ballistic gear is starting to be purchased; membership: 1 retire; 2 moved; 3 dropped; will be recruiting. In 2017 - 133 EMS calls – 4 in Buchanan; 0 calls where no one was able to respond; all EMS training now shared with Buchanan; looking to have shared dispatch during certain hours of the day. Trustees asked about ambulance response time.

The next item on the agenda was to review and consider approval of 2018 St. Pat's Run/Walk scheduled for 03/11/18. The Administrator explained that this is the 5th or 6th year for this event, and there have been no issues in the past. The coordinator has provided a copy of the insurance required to have the event in the community. J. Ponto made a motion to approve the 2018 St. Pat's Run/Walk. C. Vander Zanden seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval to amend Ordinance section 9-1-53 regarding wells on private property. The Administrator explained that the DNR representative who inspects our water procedures each year identified the flaw in the well ordinance. The proposed amendment requires a professional inspection of wells every 10 years. J. Krueger made a motion to approve to amend Ordinance section 9-1-53. R. Wulgaert seconded the motion, and it passed unanimously.

The next item on the agenda was to appoint an Emergency Management Coordinator. The Administrator explained that she and Sgt. John Schuette discussed the possibility of him being appointed to this position. Sgt. Schuette is willing to step into this role. The matter was discussed. B. Sewall made a motion to appoint Sgt. John Schuette as the Combined Locks Emergency Management Coordinator. J. Ponto seconded the motion, and it passed unanimously.

In other business, updates and items for future agendas: the trustees reviewed a letter from HOV Metropolitan Sewerage District regarding interceptor condition assessment; Open Book

session scheduled for 04/11/18 from 4:00pm to 6:00pm; Board of Review scheduled for 05/08/18 from 5:30pm to 7:30pm (minimum).

B. Sewall made a motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

C. Vander Zanden seconded the motion, and it passed unanimously.

B. Sewall made a motion to move into open session. C. Vander Zanden seconded the motion, and it passed unanimously.

B. Sewall made a motion to adjourn the meeting. C. Vander Zanden seconded the motion, and it passed unanimously.