

VILLAGE BOARD
MARCH 6, 2018

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Justin Krueger, Ruth Wulgaert, Cathy Vander Zanden, Beth Sewall, Jim Ponto, and Roger Kirch via telephone.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, Sgt. Clint Kriewaldt, trustee candidate Tim Stutzman, resident Roland Coonen, three Kimberly High School students, and Judy Hebbe from the Times Villager.

The first item on the agenda was for public comment for matters not on the agenda. Tim Stutzman commended the Outagamie County Sheriff's Office deputies and sergeants who have been very visible to the residents of Combined Locks since the beginning of 2018.

The next item on the agenda was to review and consider approval of the minutes and bills. J. Krueger made a motion to approve the minutes. C. Vander Zanden seconded the motion, and it passed unanimously. J. Krueger made a motion to approve the bills. C. Vander Zanden seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. She reported: February and March information - discussions with Buchanan and Harrison representatives regarding Garners Creek Storm Water Utility continue; annual budget begins March 7th and will wrap up March 9th; February election turnout = 224 about 11% of registered voters; preparing for April 3rd election; Planning Commission wishes to share with the Village Board that they unanimously recommend the Mill farm property maintain residential single family zoning; bids for Prospect Street reconstruction to be opened on 03/07/18; reminder of St. Pat's 5k and 10k scheduled for 03/11/18; CLAA is proposing a community-wide Safety Day to be held with Outagamie County Sheriff's Department, Combined Locks Fire Department and EMS – tentatively scheduled for 08/14/18; all newsletters will be printed and mailed in 2018 – the advertisers cover the majority of the expense, and the \$1200.00 budgeted dollars cover the rest.

The next item on the agenda was the Police Report. Sgt. Clint Kriewaldt reviewed the February report with the Board. Calls for services included: accidents, 911 calls, medical calls, suspicious incidents, traffic stops, crime prevention activities, and traffic safety incidents – including traffic monitoring. Sgt. Kriewaldt recommended adding orange metal plates to the No Parking, Standing or Stopping signs at the intersection of Richard and Jean Streets to differentiate these signs from the No Parking signs in the area. A memo will be published in the spring newsletter, and the Administrator will ask for cooperation from the Kimberly School District to publish the memo in its newsletter.

The next item on the agenda was the Public Works Department Report. The Director reported the NWS has recorded a total of 8 inches of snow during the month of February (30.3 in 2017). The crew

used 29 tons of salt during the month. We currently have 48 tons of salt on hand in our salt-barn. Terrace trees on twelve streets have been trimmed so far, as compared to two or three streets in 2017. There were two water main breaks in February, bringing the total to four so far in 2018. The DPW crew cold patched streets, is prepping for the Prospect Street reconstruction and is training on the new garbage truck. The Director noted that both routes can be collected with only one trip to the landfill, which is a more efficient use of time and uses less gas. Anticipated projects include: additional cold patching, forestry maintenance, soliciting quotes for infrared patching, crack filling and sidewalk replacement, and sanitary sewer cleaning and televising.

The next item on the agenda was to consider approval of Resolution 2018-2 regarding appointment of the Village's Emergency Management Coordinator. The President reminded the Board that the appointment was made informally at the February meeting, and this resolution formally appoints Sgt. John Schuette as the Combined Locks Emergency Management Coordinator. R. Wulgaert made a motion to adopt Resolution 2018-2 as presented. B. Sewall seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval to amend Ordinance Section 2-4-2(b)(5) regarding Zoning Board of Appeals authority and create Ordinance Section 2-4-2(b)(6) regarding use of a variance expiration date. The Administrator explained that the proposed amendment and addition of this ordinance section reflects changes to state statutes. The matter was discussed briefly. J. Krueger made a motion to approve the amendment and creation to Ordinance Section 2-4-2 as presented. B. Sewall seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval to amend Ordinance Section 13-1-263(e) regarding zoning variance conditions. The Administrator explained that this section of the code of ordinances ties into section 2-4-2 and is a reflection of state statute changes. The matter was discussed. J. Krueger made a motion to approve the amendment to Ordinance Section 13-1-263(e) as presented. B. Sewall seconded the motion, and it passed unanimously.

The next item on the agenda was to hear information regarding outdoor warning sirens. The Administrator explained that she and Sgt. Schuette met with Outagamie County Emergency Manager Lisa Van Schyndel and Deputy County Executive Craig Moser regarding the outdoor warning siren on the east side of the Combined Locks Civic Center. Currently, Outagamie County maintains the sirens and sounds them when certain weather conditions are present. The purpose of the meeting was to inform the Village that Outagamie County will not replace the sirens as of 01/01/18, and will not maintain them as of 01/01/20. Each municipality has the option to continue using and maintaining the sirens, and Outagamie County will continue to sound the sirens only when the National Weather Service issues a tornado warning. Outagamie County maintains that instead of using this Cold War technology, better technology exists to warn residents of dangerous weather conditions. This technology includes: local media, weather apps, Outagamie County's Adhoc warning system and NOAA weather radios. The County will be moving forward with promoting weather apps, NOAA Weather Radios, and local media to provide the most accurate, up-to-date information to the public

so they can make informed decisions as they relate to personal safety. The matter was discussed briefly.

Under other business and updates the Administrator explained that the anticipated DPW vacancy will not occur in 2017. The new date is sometime in 2018. The Administrator also reminded the Board of the Open Book Session scheduled for April 11, 2018 and the Board of Review scheduled for May 8, 2018.

B. Sewall made a motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. J. Krueger seconded the motion, and it passed unanimously. It was noted that no action was expected.

C. Vander Zanden made a motion to return to open session and adjourn the meeting. B. Sewall seconded the motion, and it passed unanimously.