

VILLAGE BOARD
APRIL 3, 2018

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Ruth Wulgaert, Cathy Vander Zanden, Beth Sewall, Jim Ponto, and Roger Kirch. Justin Krueger was absent.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, Sgt. John Schuette, and trustee candidates Tim Stutzman and Ken Vander Wielen.

The first item on the agenda was for public comment for matters not on the agenda. No comments were received.

The next item on the agenda was to review and consider approval of the minutes and bills. R. Kirch made a motion to approve the minutes. C. Vander Zanden seconded the motion, and it passed unanimously. B. Sewall made a motion to approve the bills. R. Kirch seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. She reported: audit is complete and the expectation is that the overall expenses and revenues were even leaving nothing to add to fund balance as in previous years; 2018 fire dues self-certification was completed by the Administrator and Fire Chief; planning commission met 3/21 and had a lengthy discussion about the potential for apartment buildings on property adjacent to the senior housing complex; the Prospect Street construction project is set to begin at the end of April; Buchanan and Combined Locks firefighters and ems continue to work cooperatively and are exploring additional shared duties/equipment; training on new software begins 04/17/18; some upcoming volunteer events include boy scouts cleaning up litter along the walking trails and Garners Creek and girls scouts planting 500 Gaillardia seeds to eventually be planted in community flower beds; a generous \$1000 donation from a resident has been received to be used for community beautification; and the deputy-clerk treasurer (Joe Stephenson) has resigned with his last day being 04/20/18.

The next item on the agenda was the Police Report. Sgt. John Schuette reviewed the March report with the Board. Calls for services included: accidents, 911 calls, medical calls, suspicious incidents, traffic stops, crime prevention activities, and traffic safety incidents – including traffic monitoring. Sgt. Schuette also reported that he and some Combined Locks firefighters participated in a reading day with students at Janssen Elementary School, and he and the firefighters continue to monitor and post information to the Combined Locks Public Safety Facebook page as a way to engage the public.

The next item on the agenda was the Public Works Department Report from Director Ryan Swick. Swick reported the NWS has recorded a total of 5.7 inches of snow during the month of March pushing this year's total to 26.7 inches as compared to 47.9 in 2017. The crew used 14 tons of salt during the month, and there is about 193 tons available in the salt barn. Swick also reported that the MS-4 report was completed, sanitary sewer cleaning and televising reports were received, two water breaks were repaired, streets were cold-patched, street sweeping has started, and the yard waste

site was opened. Other activities include: vegetative material was burned with a controlled burn on the Coonen Park storm water pond; park bathrooms will be opened, grass cutting, fertilizing and weed control will begin; curbside brush collection will begin; hydrants will be flushed starting 04/23/18; and curb boxes and hydrants will be checked for leaks.

The next item on the agenda was to review and consider approval of repealing and recreating Ordinance Section 13-1-80 through 13-1-88 regarding Amending Zoning Conditional Use Provisions. The Administrator explained that this proposed change reflects changes at the State level regarding decisions made for conditional use permits. Decisions must be made based on “substantial evidence” versus opinions expressed. Applicants may also appeal the decision to the Zoning Board or directly to circuit court. The matter was discussed. J. Ponto made a motion to repeal and recreate Ordinance Section 13-1-80 through 13-1-88 as presented. B. Sewall seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval to create Ordinance Section 13-1-243 regarding Substandard Lots. The Administrator explained that this proposed change reflects changes at the State level following a United States Supreme Court decision to prohibit property owners owning two adjacent substandard lots on the lower St. Croix River from selling one of the lots separately. The Wisconsin Legislature enacted amendments which prohibits local governments, under any circumstances, from banning or limiting conveyance of an ownership interest in a substandard lot or using a substandard lot as a building site if certain criteria are met. The matter was discussed. R. Wulgaert made a motion to approve Ordinance Section 13-1-243 as presented. R. Kirch seconded the motion, and it passed unanimously.

The next item on the agenda was to consider approval of Resolution 2018-3 regarding Arbor Day. Trustee Sewall read the resolution aloud, and it was noted that Public Works has partnered with Janssen Elementary students to plant two trees on school property and two trees on Village property. This is an annual event for both parties. R. Kirch made a motion to approve Resolution 2018-3 as presented. B. Sewall seconded the motion, and it passed unanimously.

Under other business and updates the Administrator reminded the Board of the open book session scheduled for 04/11/18 from 4:00pm to 6:00pm; Board of Review scheduled for 05/08/18 for the minimum two-hour session from 5:30pm – 7:30pm; the HOVMSD Annual Report to the communities is scheduled for noon on 04/19/18 in Combined Locks; and the America in Bloom judges will be here July 16th and July 17th. President Neumeier presented a plaque and gifts to outgoing trustee, Beth Sewall. He thanked her for her years of service to the community from 1996 to 2018.

B. Sewall made a motion to adjourn the meeting. C. Vander Zanden seconded the motion, and it passed unanimously.