

VILLAGE BOARD
MAY 1, 2018

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Justin Krueger, Ruth Wulgaert, Tim Stutzman, Jim Ponto and Ken Vander Wielen. Cathy Vander Zanden was absent.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, Sergeant John Schuette, and Judy Hebbe from the Times Villager.

The first item on the agenda was for public comment for matters not on the agenda. No public comments were received.

The next item on the agenda was to review and consider approval of the minutes and bills. J. Krueger made a motion to approve the minutes. J. Ponto seconded the motion, and it passed unanimously. R. Wulgaert made a motion to approve the bills. J. Ponto seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. May information included: election preparations – 05/15/18 primary for Senate District 1 (vacancy left by Senator Lassee) election 06/12/18; Prospect Street construction has begun; Garners Creek – Memo of Understanding has been drafted and is being reviewed by the Administrators; consensus to look at dissolving Garners Creek but continue to work together through memos of understanding as Combined Locks is doing with Kimberly; received nine resumes for Deputy Clerk-Treasurer with one stand-out candidate; Trustees Stutzman, Vander Wielen and I completed the Board of Review training on 04/26/18; contacted our resident state trooper and asked him about the limitations for truck traffic we can impose on Prospect Street – we have a lot of leeway as we have authority over that road; liquor licensing process has begun; Swick and I met with Kaukauna Utilities representatives to discuss their permit renewal for the dams along the Fox River. We toured the dam next to the mill – very interesting; working out some details for Safety Day scheduled for the week of August 13th (exact date yet to be determined): several options for County specialized vehicles to be there; fire truck; CPR class; playground carnival.

The next item on the agenda was the Public Works Department Report. The Director reported the entire Village has been swept (before the snow storm) with 13.5 tons of debris removed; received 30.8" of snow, which exceeded the yearly total of 27". Spent a week hauling snow; the crew hauled 8 tons of yard waste to the County landfill. 30 tons last year; started brush pick-up very limited with the snow; large rubbish: Crew made 73 stops of which 20 were no calls. About 1/3-1/4 of the stops are not being called in; installed batting cage nettings; started hydrant flushing this week; clean debris around all detention ponds; free tire collection – we picked up approximately 110 tires from residents; Prospect Street update: Grinded the entire road last week and will be working on the base

for approximately 2 weeks; parking lot and street repair updates. Anticipated Projects: Prospect Street reconstruction project; street sweeping, brush collection, grass cutting; sidewalk removal and replacement and sidewalk grinding; tree planting and Arbor Day activities – Wednesday May 9th with four third grade classes; opening park bathrooms and turning on the water this week; Memorial Park ball season will be starting Saturday May 12th; listening to hydrants and curb boxes.

The next item on the agenda was the Police Report. Sergeant Schuette reviewed monthly report with the Board; he will request a laser to use for speed enforcement; Deputy Justin Ross newly assigned to Combined Locks and Buchanan.

The next item on the agenda was to review and consider Resolution 2018-4; Police Officers Week. The resolution was read aloud. Tim Stutzman made a motion to approve Resolution 2018-4. K. Vander Wielen seconded the motion, and it passed unanimously.

The next item on the agenda was to review information received from HOV Metropolitan Sewerage District regarding 2017 sanitary sewer analysis. Combined Locks data shows our 3-year rolling average as generally stable but showing some continued deterioration. This is consistent with 2016 data results and is disappointing and frustrating.

The next item on the agenda was to review and consider approval of committee-commission appointments. Two vacancies on Zoning Board of Appeals; recommend asking for volunteers to leave Planning Commission and join the Zoning Board of Appeals. One vacancy on Sex Offender Residency Board - recommend K. Vander Wielen. J. Ponto made a motion to approve committee assignments, with K. Vander Wielen on the Sex Offender Residency Board. R. Wulgaert seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of a 6-month Class B License for Combined Locks Advancement Association. Notice of application was published in Times Villager on 04/21/18. Barbara Vanden Heuvel is acting as the agent for CLAA. No wholesalers have contacted the clerk's office regarding past due invoices; police, fire, and inspection have recommended approval. T. Stutzman made a motion to approve the Class B License. K. Vander Wielen seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of operator licenses for A. Fenn and B. Kurkowski. It was noted that the background checks were completed by Sergeant Schuette. J. Krueger made a motion to approve operator license for A. Fenn. J. Ponto seconded the motion, and it passed unanimously. T. Stutzman made a motion to deny an operator license to B. Kurkowski based on the recommendation from Sergeant Schuette. R. Wulgaert seconded the motion, and it passed unanimously.

Other business, updates and items for future agendas: Board of Review scheduled for 05/08/18 from 5:30pm – 7:30pm (minimum). No appeals received so far. The Administrator asked if any other trustees would like to register for Local Government 101 on 06/08/18 in Appleton. K. Vander Wielen and T. Stutzman asked to attend the training.

J. Ponto made a motion to move into closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data public employees of the Village of Combined Locks. J. Krueger seconded the motion, and it passed unanimously.

K. Vander Wielen made a motion to move into open session. J. Ponto seconded the motion, and it passed unanimously.

T. Stutzman made a motion to approve an offer of employment to Sarah Lesnick. J. Ponto seconded the motion, and it passed unanimously.

R. Wulgaert made a motion to adjourn the meeting. K. Vander Wielen seconded the motion, and it passed unanimously.