

VILLAGE BOARD
SEPTEMBER 4, 2018

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Justin Krueger, Ruth Wulgaert, Tim Stutzman, Jim Ponto, Ken Vander Wielen, and Cathy Vander Zanden.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, Sgt. John Schuette, and Judy Hebbe of the Times Villager.

The first item on the agenda was for public comment for matters not on the agenda. No public comments were received.

The next item on the agenda was to review and consider approval of the minutes and bills. J. Ponto made a motion to approve the minutes. J. Krueger seconded the motion, and it passed unanimously. T. Stutzman made a motion to approve the bills. C. Vander Zanden seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. The report included: Worked with auditor for the Garners Creek 2017 audit; August 14 election had 676 voters – roughly 32% of registered voters; Public Safety Day and Playground Carnival was well-attended despite the rain – looking forward to building on that event for future years; Met with League of WI Municipalities Mutual Insurance – worker's comp rates are decreasing and other rates are expected to be relatively stable; Held crossing guard meeting for training and to make sure the guards have all the needed safety gear for the school year; Working with engineer to ensure storm water easement on lot #25 in Ruys Woods Subdivision is restored to its proper grading after having several piles of fill deposited there by the property owner; Communicating with Roland Coonen regarding developer's agreement for Locks Business Park – must be signed before any eligible expenses are reimbursed; Posted the part-time DPW laborer position due to the resignation of the current employee – hope to have new person in place by the end of September or earlier; Reminder of the Fox Cities Marathon passing through the Village on Sunday, September 23rd. Runners enter Combined Locks via the CE Trail at Buchanan Road, continue north on Park Street, then west on Prospect Street to Kimberly Avenue. Runners will be in Combined Locks from roughly 7:15am to 10:00am. Mark and Eric Van Thiel have volunteered to set-up a table to play some motivating music. They have done this for a handful of years now; Following the progress of the Badger Books – the new electronic poll books that will be available for municipalities to purchase – hope to purchase three of these for future elections; 2018 – 2019 parking permits for Wallace Plat and Hidden Ridges will be distributed Thursday and/or Friday this week; Budget preparations are in full swing; DPW Director and I will begin working on the annual report to the HOV Metropolitan Sewerage District, due 10/31/18.

The next item on the agenda was the Public Works Director Report. The report included: The entire Village has now been swept six times this year, and the portion of the Village that is required to be swept by twice a month per NR 216 storm water requirements has also been completed. A total of 33 tons of debris has been removed from the streets. YTD for 2017 was 32 tons; the crew has also hauled 33 tons of yard waste to the County landfill. 143 tons for 2018. The total tonnage at this time in 2017 was 160 tons; Time was spent working on developing a (5) year capital improvement plan and 2018 Operating Budget; Light the lights ball tournament and corn roast went very well; Light trail work – plenty of work needed after the heavy rains; Prep work for 2019 water and sanitary storm work on Wallace and Park Streets; Finished street painting; ANTICIPATED PROJECTS: Prep for Fox Communities Marathon on Sept. 23rd; Street sweeping. Brush collection, grass cutting; Continue work on developing a (5) year capital improvement plan and 2018 Operational Budgets; Flushing hydrants the week of September 24th; Tire week is Sept 17-21.

The next item on the agenda was the Police Report. Sgt. Schuette reviewed monthly and year to date report with the Board; Public Safety Day had a good turn out; Sgt. Schuette provided interview for Times Villager; new report format, 200 – 250 calls per month; medical pre-screen questions – will follow up.

The next item on the agenda was to review and consider Resolution 2018-8 regarding request for 6-lane traffic on Interstate 41 between Scheuring Road and County Highway OO/State Highway 15. The resolution was reviewed. T. Stutzman made a motion to approve Resolution 2018-8. R. Wulgaert seconded the motion, and it passed unanimously.

The next item on the agenda was to review information received from Heart of the Valley Metropolitan Sewerage District regarding sewer interceptor rehabilitation and/or relocation. The trustees reviewed the information and discussed the multi-million dollar options. It was noted that the 2019 Sanitary Sewer budget preparations will keep this potential cost in mind.

The next item on the agenda was to hear information regarding storm sewers and sink holes. Trustees viewed photos of the sink hole on mill property and photos of Daniel Court and the ice rink area flooding. Future storm water budgets will need to address improvements to alleviate these problem areas.

In other business and updates, the Administrator asked if anyone would be attending the League Conference in Wisconsin Dells. K. Vander Wielen is already registered, and J. Krueger is considering.

R. Wulgaert made a motion to move into closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees of the Village of Combined Locks. C. Vander Zanden seconded the motion, and it passed unanimously. *Salary, wage and benefit discussion for 2019 budget preparations.*

C. Vander Zanden made a motion to move into open session. J. Ponto seconded the motion, and it passed unanimously.

R. Wulgaert made a motion to adjourn the meeting. T. Stutzman seconded the motion, and it passed unanimously.