

VILLAGE BOARD
NOVEMBER 5, 2018

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Justin Krueger, Ruth Wulgaert, Tim Stutzman, Jim Ponto, Ken Vander Wielen, and Cathy Vander Zanden.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick and Outagamie County Sergeant John Schuette.

The first item on the agenda was for public comment for matters not on the agenda. No public comments were received.

The next item on the agenda was to review and consider approval of the bills. R. Wulgaert made a motion to approve the bills as presented. K. Vander Wielen seconded the motion, and it passed unanimously. Approval of the October minutes was tabled until the 11/20/18 meeting.

The next item on the agenda was the Administrator Report. The report included information and updates concerning: 2019 budget drafting, questions from Kwik Trip representatives regarding zoning, Kaukauna Utilities proposed sub-station expansion, the 11/06/18 election, software upgrade updates, tax rates, special assessments, and Plan Commission meeting schedule.

The next item on the agenda was the Police Report. The report included information and updates concerning: parking in the Wallace Plat, the intruder alarm at Mapleview Intermediate School, trick or treating donations from Fox Communities Credit Union, monthly report and activities, overnight parking requests during the winter, and Police and Fire personnel reading activity scheduled at Janssen Elementary School.

The next item on the agenda was the Public Works Report. The report included information and updates concerning: leaf collection with the reconditioned leaf vacuum truck, tons of yard waste hauled in 2018 as compared to 2017, number of brush collection and large rubbish collection stops, storm sewer sink hole repairs, street sweeping operations, winterizing parks, and snow plowing equipment preparations.

The next item on the agenda was to review and consider approval of park rental fee increases. The Administrator provided rental fees for parks in other municipalities. The matter was discussed. C. Vander Zanden made a motion to maintain the resident rental fees at \$100 for Memorial Park and set the non-resident rental fee and security deposit at \$200 each. T. Stutzman seconded the motion, and it passed unanimously.

The next item on the agenda was to review the proposed 2019 General Fund Budget. Trustees reviewed the proposed budget in detail. The \$25,000 capital purchase for electronic code of

ordinances was replaced with \$25,000 for security cameras and monitoring equipment. A tax rate of \$5.23 is needed to support the tax levy of \$1,512,080 (before TID calculations are made). This is an increase of 10 cents per \$1000 of assessed value from the previous year. Capital purchases include a replacement pick-up truck for DPW, a new support truck for the Fire Department, new election equipment, new entrance signs at County CE/HH and on County N, and funds placed in reserve for future equipment replacement, building maintenance, park upgrades, and street reconstruction. The public hearing for the 2019 General Fund Budget is scheduled for 6:30pm on Tuesday, November 20, 2018.

The next item on the agenda was to review and consider approval of an Agreement for Termination of Garners Creek Storm Water Utility Commission. The Village President explained that the Garners Creek Storm Water Utility Commission has recommended approval of this agreement. Over the last several months the member community administrators have been discussing how the communities can continue to work cooperatively to meet future Garners Creek phosphorous reduction requirements. The option posed to the Garners Creek Utility Commission was to dissolve the Utility Commission and work together under an Intergovernmental Cooperation Agreement. It was noted that the original goals of the Garners Creek Utility had been met and even surpassed in some aspects. It was also noted that not paying special charges to Garners Creek Storm Water Utility will allow those funds to be used for other watershed needs, which all the member communities have obligations to. The matter was discussed. T. Stutzman made a motion to approve the Agreement for Termination of Garners Creek Storm Water Utility as presented. J. Krueger seconded the motion, and it passed with a roll call vote of 6-1 (R. Wolgaert voting nay).

The next item on the agenda was to review and consider approval of an Intergovernmental Cooperation Agreement for a Regional Watershed Approach to Satisfy NR 151.13 and TMDL Pollutant Load Reductions. The Administrator explained that this document outlines how the Garners Creek member communities will work together in the future to meet that balance of the DNR's requirements for Garners Creek. The matter was discussed. J. Krueger made a motion to approve the Intergovernmental Cooperation Agreement as presented. K. Vander Wielen seconded the motion, and it passed with a roll call vote of 6-1 (R. Wolgaert voting nay).

The next item on the agenda was to review the proposed 2019 Storm Water Fund Budget. The proposed budget was reviewed highlighting the decrease in expenses to be paid to Garners Creek and instead, placing the majority of those funds in reserve funds for future pond construction and high-efficiency sweeper purchase. The budget was reviewed for approval at the 11/20/18 meeting.

The next item on the agenda was to review and consider approval of Resolution 2018-10 regarding the ERU rate for storm water management. The Administrator explained that the current rate of \$120 per ERU is sufficient to support the proposed 2019 budget. J. Ponto made a motion to approve Resolution 2018-10 as presented. C. Vander Zanden seconded the motion, and it passed unanimously.

The next item on the agenda was to review the proposed 2019 Solid Waste Fund Budget. The proposed budget was reviewed highlighting the stability of the funds revenues and expenses. The budget will be reviewed for approval at the 11/20/18 meeting.

The next item on the agenda was to review and consider approval of Resolution 2018-11 regarding the solid waste collection fees. The Administrator explained that the current fee is sufficient to support the proposed 2019 budget, but an increase is expected for the 2020 budget. It was noted that residential property owners will now have the option to purchase and pay the annual fee for a 96-gallon container versus the 64-gallon container. The current fee for the larger container is \$147/year, and the current fee for the smaller container is \$100/year. J. Krueger made a motion to approve Resolution 2018-11 as presented. R. Wulgaert seconded the motion, and it passed unanimously.

In other business and updates, the Administrator reminded the trustees of expiring terms for R. Wulgaert, J. Krueger, C. Vander Zanden, and J. Neumeier. Candidacy paperwork will be available by the end of November for incumbents and anyone else interested in running for a trustee or Village President position. R. Wulgaert mentioned that she will most likely not be seeking re-election.

T. Stutzman made a motion to adjourn the meeting. C. Vander Zanden seconded the motion, and it passed unanimously.