

JOINT MEETING - TOWN OF BUCHANAN AND VILLAGE OF COMBINED LOCKS GOVERNING BOARDS
FEBRUARY 11 2019

The joint meeting of the Town of Buchanan and Village of Combined Locks governing boards was called to order by Buchanan Chairman Mark McAndrews. Town Supervisors in attendance included: Dennis Reinke, Chuck Kavanaugh, Karen Lawrence, and Tom Walsh. Village Trustees in attendance included: Cathy Vander Zanden, Justin Krueger, Jim Ponto, Ken Vander Wielen, and Tim Stutzman. Justin Krueger, Ruth Wulgaert, Tim Stutzman, Jim Ponto, Ken Vander Wielen, and Cathy Vander Zanden.

Also in attendance were Outagamie County Highway Commissioner Dean Steingraber, Outagamie County Highway Engineer Andy Rowell, Town Administrator Tony Brown, Village Administrator Racquel Shampo-Giese, Town Fire Chief Ray Mohr, Village Fire Chief Darren Doyle, residents of Buchanan, residents of Combined Locks, and Judy Hebbe of the Times Villager.

The first item on the agenda was a presentation from Outagamie County Highway representatives regarding the CTH CE and CTH K intersection. Highway Commissioner Steingraber and Highway Engineer Rowell provided the same information that was presented at the Public Informational Sessions on 01/23/19. The presentation included crash history, data from the 2016 corridor study, data from the median closure study, and plans for moving forward. The discussion after the presentation focused on speed reduction and options for re-opening the intersection. Representatives from both communities expressed their disapproval of the closure of the intersection and the Commissioner's reluctance to consider a reduced speed limit from the HH roundabout west to Railroad Street. The representatives also asked questions about the plans for the Railroad Street and CTH CE intersection as that will have an impact on the CTH CE and CTH K intersection. Commissioner Steingraber explained that there is potential for an RCUT (Restricted Crossing U-Turn) configuration to be constructed at that intersection. The representatives discussed how this configuration might also be an option for CTH CE/CTH K. Representatives also suggested traffic lights and a roundabout for the intersection. Commissioner Steingraber stated that traffic lights are not an appropriate option, and a roundabout would be difficult due to the amount of land needed to construct one. Commissioner Steingraber asked the representatives to consider passing a resolution asking the County to reduce the speed limit to 45 mph as he believes that he can get that approved. He also stated that more data would be compiled with regard to the intersection once the 45 mph is in place.

The next item on the agenda was to discuss potential to cost-share the reconstruction of DeBruin Road from CTH CE south to Martineau Road. Administrator Giese explained that Combined Locks has a business park platted at the southwest corner of DeBruin Road and CTH CE. The business park developer is in the process of selling one of the lots to Kwik Trip who will construct a convenience store/gas station later in 2019 or early in 2020. It is the Village's desire to improve the road in that area so that it is wider and urbanized (on the west side) ahead of Kwik Trip's construction. Because DeBruin Road is shared by both communities, Combined Locks is asking for an agreement from

Buchanan to repay its share of that part of DeBruin Road when the rest of DeBruin Road is reconstructed from Martineau Road south to Block Road. Specifically, Combined Locks is asking Buchanan to pay 50% of the cost to construct that section of DeBruin Road. The full estimate is \$270,000 of which \$135,000 would be Buchanan's share. The matter was discussed. It was noted that if the east side of DeBruin Road would be annexed by another community, Buchanan would be reimbursed any funds it may have already paid toward the \$135,000. The consensus of Town Board member opinion was to agree to repay its share of DeBruin Road to Combined Locks when the rest of the road is reconstructed.

The next item on the agenda was to discuss the current Buchanan Fire and Rescue and Combined Locks Fire Department joint services and potential for additional joint efforts. Fire Chief Doyle and Fire Chief Mohr provided a report of the joint efforts currently happening. Those joint services include: auto aid for fire responses, shared firefighter training, dual dispatch for EMS from 6:00am to 6:00pm every day, shared EMS training, and service trading (fire inspections for truck oil changes and minor maintenance). Both Chiefs believe that joining forces in these ways has been very successful and believe there is potential for more shared services and equipment purchases. Administrator Brown discussed the potential for Combined Locks to join in conducting a Fire Service Feasibility Study. He stated that a feasibility study would help to identify potential to enhance the level of services with a goal to reduce costs for both communities. The estimated cost of the study is \$50,000, which would be shared evenly. Administrator Brown noted that Buchanan has already set aside funds to conduct the study and welcomes Combined Locks to join and pay its share over multiple years. The matter was discussed. Combined Locks representatives want to discuss the request amongst themselves and gather information from other consolidated fire departments before making a decision to participate in the study.

J. Krueger made a motion to adjourn the meeting. J. Ponto seconded the motion, and it passed unanimously.