

VILLAGE BOARD
APRIL 16, 2019

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Cathy Vander Zanden, Jim Ponto, Ken Vander Wielen, and Tim Stutzman. Justin Krueger and Brad Schinke were absent.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, and Judy Hebbe of the Times Villager.

The first item on the agenda was for public comment for matters not on the agenda. No public comments were received.

The next item on the agenda was to swear in newly elected trustees. The oath of office was administered to John Neumeier, Village President and Cathy Vander Zanden, Village Trustee.

The next item on the agenda was to discuss committee vacancies and assignments. The trustees reviewed vacancies and terms for Plan Commission, Sex Offender Residence Board and Zoning Board of Appeals. The consensus of trustee opinion was to reduce the Plan Commission members from 10 to 7 as per Village ordinance and State statutes. The assignments will be finalized at the 05/07/19 meeting.

The next item on the agenda was to review and consider approval of Resolution 2019-8 recognizing Administrative Professionals Week. The proposed resolution was read aloud, and it included recognition of administrative staff: Barbara Vanden Heuvel, Deb Casper, Jamie Mantei, and Sarah Lesnick. The Village President and Village Administrator commended these ladies for their dedication and professionalism. J. Ponto made a motion to approve Resolution 2019-8 as presented. C. Vander Zanden seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of a 6-month Class B license for Combined Locks Advancement Association. It was noted that the notice of this application was published in the 04/13/19 edition of the Times Villager, and wholesalers have 15 days to notify the Clerk's office of any delinquent bills. The Administrator asked that approval of the license be effective 04/28/19 or later to allow for the 15-day notice. T. Stutzman made a motion to approve the license with the 15-day condition. J. Ponto seconded the motion, and it passed unanimously.

The next item on the agenda was to review information received regarding legal counsel. The Administrator explained that the Village's attorneys have recently started their own firm called Town Counsel Law & Litigation, LLC. Attorney Rich Carlson and Attorney Ashley Lehocky started the firm because their previous firm was in the process of being split and becoming part of a larger firm in Milwaukee. The Administrator asked the Board to approve an engagement letter with Town Counsel Law & Litigation, LLC. The matter was discussed briefly. The consensus of Board opinion was to continue legal service with Town Counsel Law & Litigation, LLC.

The next item on the agenda was to schedule Board of Review training for the newly elected trustees. The Administrator asked the trustees to let her know if they would like to do the training on their own or as a group. The training needs to be completed before the Board of Review on 05/13/19.

In other general business, the Administrator reported that DPW laborer interviews are scheduled for April 18th with seven (7) candidates, and she reminded the Board of the HOVMSD meeting scheduled for 04/24/19 at noon in Kaukauna. The Administrator also provided information for training opportunities: Government 101 on 06/21 in Appleton and the League Conference 10/23-10/25 in Green Bay.

T. Stutzman made a motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. J. Ponto seconded the motion, and it passed unanimously.

K. Vander Wielen made a motion to return to open session. J. Ponto seconded the motion, and it passed unanimously.

T. Stutzman made a motion to adjourn. K. Vander Wielen seconded the motion, and it passed unanimously.