

## VILLAGE BOARD

May 7, 2019

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Jim Ponto, Cathy Vander Zanden, Justin Krueger, Ken Vander Wielen, Tim Stutzman, and Brad Schinke.

Also in attendance were Village Administrator Racquel Shampo-Giese, Outagamie County Sheriff's Sergeant John Schuette, and Public Works Director Ryan Swick.

The first item on the agenda was for public comment for matters not on the agenda. No public comments were received.

The next item on the agenda was to swear in newly elected trustees; Justin Krueger and Brad Schinke.

The next item on the agenda was to review and consider approval of the bills and previous month's meeting minutes. J. Ponto made a motion to approve the minutes as presented. C. Vander Zanden seconded the motion, and it passed unanimously. C. Vander Zanden made a motion to approve the bills as presented. J. Ponto seconded the motion, and it passed unanimously.

The next item on the agenda was the Police Report. The report included information and updates concerning: April call volume and types of calls, yard waste violators, and an introduction of Sergeant Tyler VanHandel and Deputy Nick VerVoort.

The next item on the agenda was the Public Works Report. The Director's report included information and updates concerning: street sweeping, yearly snow total, yard waste, brush collection, installation of nets for the batting cages, hydrant flushing, detention pond cleaning, muskrat removal, tire collection, road construction for DeBruin and Martineau Roads, utility projects on Wallace and Park Street, street sweeping, brush collection, grass cutting, tree planting, and the start of Memorial Park ball season.

The next item on the agenda was the Administrator Report. The report included information and updates concerning: meeting with Midwest Paper Group on 04/23/19, creation of TID #3, interviews for DPW hire and offer of employment to Zach Friebe who will start 05/13/19, security camera project, drafting new development agreements for the anticipated TID #3, finalizing 2018 audit, some unexpected repairs to the foaming system for engine 2922, the 2019 utility replacement project report, beginning process for the water rate increase, server and firewall replacement needs, resolutions to drainage issues on Hidden Ridges Court, annual liquor licensing, Centennial Celebration meetings, Plan Commission updates to 5-year outdoor recreational plan and the Village's comprehensive plan which will be a budget item for 2020, and the sale of lot #1 in the Locks Business Park to Kwik Trip.

The next item on the agenda was to review the public hearing regarding Park Street/Wallace Street/Prospect Street Utility Replacement Project and special assessments for sewer laterals on private property. Comments from residents included: adjust driveway apron elevation to avoid steep slopes, instead of a sump pump installation - just replace the lateral under the house. The pre-construction meeting is scheduled for 05/14/19 at 5:30.

The next item on the agenda was to review and consider approval of Resolution 2019-8 regarding a final resolution authorizing public improvement assessments and levying special assessments for private property sewer laterals to be replaced. Property owners with property abutting on Park Street, Prospect Street, and Wallace Street who have been notified of the requirement to replace defective sanitary laterals and install sump pumps. J. Krueger made a motion to approve Resolution 2019-8 as presented. T. Stutzman seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of Resolution 2019-9 regarding Police Officer Week. The Village Board wishes to recognize the Outagamie County Sheriff's Office personnel for their exceptional service to our community: Sergeants J. Schuette and T. Van Handel. Deputies T. Janda, N. VerVoort, B. Brozewski, J. Ross, T. Lee, and M. Woelfel. T. Stutzman made a motion to approve Resolution 2019-9 as presented. C. Vander Zanden seconded the motion, and it passed unanimously.

The next item on the agenda was to review bid received for DeBruin Road; discuss and consider award of project, if appropriate. After reviewing the bid and discussing asphalt versus concrete, the Village Board will chose a concrete bid from Vinton Construction Company. T. Stutzman made a motion to accept the concrete bid from Vinton. K. Vander Wielen seconded the motion, and it passed unanimously.

The next item on the agenda was to review appointment of members to Plan Commission, Zoning Board of Appeals and Sex Offender Residence Board. The Administrator and President reviewed the appointment recommendations as follows: Plan Commission: reappoint Karen Menting and Jeff Maynard to 2-year terms; Zoning Board of Appeals: reappoint Chad Pontow to a 3-year term, appoint Roger Kirch to a 3-year term as a regular member, and appoint Dick Janssen as a regular member with a term expiring 2021; Sex Offender Residence Board: reappoint Racquel Shampo-Giese to a 5-year term. J. Ponto made a motion to appoint the members to the various boards as presented. J. Krueger seconded the motion, and it passed unanimously.

The next item on the agenda was to review the Village Board election of President Pro Tem. The President Pro Tem shall preside over meetings of the Village Board in the absence of the Village President. T. Stutzman nominated Jim Ponto for President Pro Tem. C. Vander Zanden seconded the motion, and it passed unanimously.

The next item on the agenda was to receive copy of Outagamie County Sheriff's Office 2018 Annual Report. The Annual Report contains information about the Administration Department, Communication Center, Corrections Division, and Law Enforcement Division.

In other general business and updates, the Administrator reminded the trustees of the Board of Review Monday, May 13, 2019 from 5:30pm – 7:30pm (minimum) in the Council Chambers, hillside re-grading and retaining wall at 300 Park Street (DPW building), and Kaukauna Utilities Public Notice of substation upgrades.

T. Stutzman made a motion to adjourn the meeting. K. Vander Wielen seconded the motion, and it passed unanimously.