

VILLAGE BOARD
JULY 2, 2019

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Cathy Vander Zanden, Justin Krueger, Ken Vander Wielen, Tim Stutzman, and Brad Schinke. Jim Ponto was absent.

Also in attendance were Village Administrator Racquel Shampo-Giese, Sergeant Tyler Van Handel, Sergeant John Schuette, Joe Murray of Ehlers, and Judy Hebbe of the Times Villager.

The first item on the agenda was for public comment for matters not on the agenda. Sgt. John Schuette addressed the Village Board by thanking them for the opportunity to serve as the Village's first Law Enforcement Specialist as part of the Police Service contract. The Board also thanked Sgt. Schuette for his service and for setting the bar high for this new position.

The next item on the agenda was to review and consider approval of the bills and previous month's meeting minutes. J. Krueger made a motion to approve the minutes as presented. K. Vander Wielen seconded the motion, and it passed unanimously. T. Stutzman made a motion to approve the bills as presented. B. Schinke seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of Resolution 2019-11; a resolution establishing boundaries and approving a project plan for Tax Increment District #3 in the Village of Combined Locks. Joe Murray of Ehlers reviewed the steps taken thus far to create TID #3. He noted that this proposed TID is a mixed-use TID with property use as business park and residential. The Plan Commission and Outagamie County Finance Committee have recommended approval of the TID as presented. The matter was discussed. T. Stutzman made a motion to approve Resolution 2019-11 to create TID #3 and approve the project plan. K. Vander Wielen seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. The report included information and updates concerning: new security cameras, speed limit reduction on CTH CE, Garners Creek audit, \$9,711 dividend received from League of WI Municipalities Mutual Insurance, prioritizing budget dollars for parking lot seal coat and sidewalk replacement and grinding, meeting with Ryan Street property owners regarding water drainage problems, financing for DeBruin Road and Martineau Road street construction, 2020 budgets, and Public Safety Day and Children's Carnival scheduled for Monday, July 29th from 4pm to 7pm.

The next item on the agenda was the Police Report. The report included information and updates concerning: interactive user view of crime statistics within the County and individual communities, social media posts, construction area monitoring, June monthly and year-to-date call volume reports, and OWI grants from the Wisconsin Department of Transportation that are available through October.

The next item on the agenda was the Public Works Report. The Director's report included information and updates concerning: utility projects, street construction projects, parks maintenance activities, street sweeping, yard waste, brush collection, large rubbish collection, and 2020 budget preparations.

The next item on the agenda was to review and consider approval of Class B liquor license renewal applications for Lox Club, Kamps Grill & Bar, and Milltown Still & Grill. Inspections were conducted and there were no objections for the renewal of the applicants. T. Stutzman made a motion to approve the Class B liquor license renewals. J. Krueger seconded the motion, and it passed unanimously.

The next item on the agenda was to discuss and consider approval to eliminate the crossing guard position at Barbara Street and CTH N due to lack of use by elementary school-aged children. The Administrator reviewed data collected by the crossing guard, LES and herself. The matter was discussed. T. Stutzman made a motion to eliminate the crossing guard position at Barbara Street and CTH N based on the information received. K. Vander Wielen seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of amendments to Ordinance Section 13-1-222 through 13-1-223 regarding Certificate of Occupancy and Certificate of Appropriateness. It was noted that these documents will help maintain the integrity of the types of businesses that will populate the Locks Business Park in the years to come. The version of the ordinance was missing verbiage for penalties for non-compliance. The Administrator was asked to add that verbiage and bring the amended ordinances to the next meeting for approval.

The next item on the agenda was to review and consider amendments to Ordinance Section 13-1-47 regarding Business Park District Zoning. The Administrator reminded the Board members of the past discussions and recommendations for changes to this ordinance section, which outlines appropriate businesses for the Locks Business Park and those that are prohibited. The matter was discussed. T. Stutzman made a motion to approve the amended ordinance section 13-1-47 as presented. B. Schinke seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval to maintain or eliminate the Village's outdoor warning siren. The Administrator reminded the Board members of the previous discussion on this topic and provided some estimated maintenance costs. The matter was discussed. T. Stutzman made a motion to maintain the outdoor warning siren and utilize Outagamie County's procedures for sounding the siren. K. Vander Wielen seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of operator licenses. It was noted that a background check was performed for each applicant, and approval of the licenses has been recommended by Sgt. Van Handel. C. Vander Zander made a motion to approve the licenses. K.

Vander Wielen seconded the motion with five (5) ayes, and one trustee (B. Schinke) abstaining from the vote.

In other general business and updates, the Administrator reminded the trustees about the League of WI Municipalities annual conference scheduled for October 23-25 and also reminded them about Kaukauna Utilities intent to expand the sub-station on Janssen Street. They have applied for their approvals from the Public Service Commission, and a public hearing will be scheduled when they apply for their special exception to locate the sub-station in a residentially zoned area. President Neumeier reported that Art Schmidt passed away and noted that his U. S. Oil Company helped to grow Combined Locks.

J. Krueger made a motion to move into closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees of the Village of Combined Locks. C. Vander Zanden seconded the motion, and it passed unanimously. No action was expected.

C. Vander Zanden made a motion to return to open session. J. Krueger seconded the motion, and it passed unanimously.

T. Stutzman made a motion to adjourn the meeting. C. Vander Zanden seconded the motion, and it passed unanimously.