

VILLAGE BOARD
SEPTEMBER 3, 2019

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Cathy Vander Zanden, Justin Krueger, Ken Vander Wielen, Jim Ponto, Tim Stutzman, and Brad Schinke.

Also in attendance were Village Administrator Racquel Shampo-Giese, Sergeant Tyler Van Handel, Public Works Director Ryan Swick, several residents, and Judy Hebbe of the Times Villager.

The first item on the agenda was for public comment for matters not on the agenda. No comments were received.

The next item on the agenda was to review and consider approval of the bills and previous month's meeting minutes. J. Ponto made a motion to approve the minutes. C. Vander Zanden seconded the motion, and it passed unanimously. C. Vander Zanden made a motion to approve the bills as presented. K. Vander Wielen seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. The report included information and updates concerning: disaster aid documentation – FEMA reimbursement has been granted, rescheduling special exception public hearing for Kaukauna Utilities substation, discussion with municipal court about possibility of dissolving municipal court, Fox Cities Marathon scheduled for 09/22/19, TID #1 closure and audit, attending FEMA and County Emergency Management meeting, finalizing Garners Creek expenses and residual funds distribution, review RFPs for parks planning, and work on 2020 budgets.

The next item on the agenda was the Police Report. The report included information and updates concerning: monthly and year-to-date activity report, training with elementary school on tornado and fire drill as well as intruder training, request for "no Y or U turns" in front of Janssen Elementary school as it backs up traffic, possibility of Police and Fire training at Janssen Elementary, Quad Communities Crime Stoppers Tip Line activity, handouts to help educate truck drivers who are illegally using Prospect Street, and Packers playing card handouts for kids.

The next item on the agenda was the Public Works Report. The Director's report included information and updates concerning: street sweeping tonnage, yard waste tonnage, sidewalk grinding and replacement, stump grinding, storm damaged tree removal, street and parking lot painting, hydrant flushing, and operating and capital budget plans.

The next item on the agenda was to hear an appeal for a denied bartender license and consider approval of said license. Ms. Coty Stephenson asked the Board to consider reversing the decision to deny the license as her mistake was simply based on misinterpretation of the guidelines, not on dishonesty. Sgt. Van Handel reported that the fines not reported on the application are not

significantly related to serving alcohol. The matter was discussed. T. Stutzman made a motion to approve the bartender license for C. Stephenson. J. Krueger seconded the motion, and it passed with six (6) ayes and one (1) abstention.

The next item on the agenda was to review and consider approval of Resolution 2019-16 regarding outdoor warning sirens. The Administrator explained that this resolution was drafted in support of the City of Kaukauna's request that Outagamie County use sales tax funds to continue to fund the outdoor warning sirens in all of Outagamie County. The matter was discussed. T. Stutzman made a motion to approve Resolution 2019-16 as presented. B. Schinke seconded the motion, and it passed unanimously.

The next item on the agenda was to review the final audit report for TID #1 closure. The Administrator reviewed the audit draft with the trustees. She noted that roughly \$40,000 of residual funds will be disbursed to Outagamie County, Kaukauna School District, Fox Valley Technical College and the Village.

In other general business and updates, the Administrator reminded the trustees about rummage sale scheduled for 09-21-19; reminded the trustees about the public hearing scheduled for 09/11/19 for Kaukauna Utilities substation; asked for interested trustee to contact her if they are interested in attending the League of WI Municipalities Annual Conference in Green Bay; and reported that Kaukauna Utilities will be asking the Village to consider a cooperative agreement to allow the Utility to use tax roll collection for its delinquent accounts that have proven otherwise uncollectable. A resident presented a petition protesting the location of the Kaukauna Utilities substation and asked the Board to consider changing the public comment section to the end of the meeting instead of the beginning.

C. Vander Zanden made a motion to move into closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees of the Village of Combined Locks. B. Schinke seconded the motion, and it passed unanimously.

J. Ponto made a motion to return to open session. C. Vander Zanden seconded the motion, and it passed unanimously.

C. Vander Zanden made a motion to draft the 2020 budget using a 2% wage increase. J. Ponto seconded the motion, and it passed unanimously.

T. Stutzman made a motion to adjourn the meeting. K. Vander Wielen seconded the motion, and it passed unanimously.

Village Board