

VILLAGE BOARD
DECEMBER 3, 2019

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Cathy Vander Zanden, Justin Krueger, Ken Vander Wielen, Jim Ponto, Tim Stutzman, and Brad Schinke.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, Al Lamers, Tammy N, Ken Walton, and Village Attorney Ashley Lehocky.

The meeting was called to order at 6:15pm. T. Stutzman made a motion to move into closed session per Wis. Stat. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. J. Ponto seconded the motion, and it passed unanimously.

B. Schinke made a motion to return to open session. J. Krueger seconded the motion, and it passed unanimously.

The next item on the agenda was public comment. Resident Ken Walton commended the Public Works employees for the great job they did with leaf collection considering the snow that fell early. He also asked the Board to look at the Jean Street/CTH N intersection to determine if a right turn lane could be added to help with the traffic congestion.

The next item on the agenda was to review and consider approval of the bills and previous month's meeting minutes. J. Ponto made a motion to approve the minutes. K. Vander Wielen seconded the motion, and it passed unanimously. B. Schinke made a motion to approve the bills as presented. K. Vander Wielen seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider Resolution 2019-20 regarding a claim for damages at 654 Rusch Drive. Al Lamers explained to the Board that the Village made a mistake when locating and marking the utilities at this new home construction site. He said that the mistake caused an extra \$1600 of excavation and time to be charged to the project. President Neumeier explained that in discussion with Public Works employees and the Village Attorney, it was determined that the excavator may have needed to dig on both sides of the property anyway because it's possible that the water and sewer mains are on one side of the lot, and the storm sewer is on the other side of the lot. The DPW employees will look at the maps, and the Village Administrator will contact Mr. Lamers with what is found. If utilities are on both sides of the lot, two trenches would have been required anyway, and the claim will most likely be denied.

The next item on the agenda was the Administrator Report. The report included information and updates concerning: preparation of budgets and tax rates, election training, construction of Riverview Ridge Subdivision, candidate packets for the spring election, disaster aid documentation for

FEMA, tax bill mailing, Santa's fire truck tour, lining up the 2020 capital projects and purchases, year-end reporting, and the due date for the Fire/EMS Study RFP.

The next item on the agenda was the Police Report. The Sergeant's report included information and updates concerning: November call statistics, programming going on with the Sheriff's Office, traffic monitoring efforts on CTH CE, Deputy assignment changes, and future meeting with the Deputies and Administrators to share information.

The next item on the agenda was the Public Works Report. The Director's report included information and updates concerning: leaf collection, yard waste tonnage, brush collection, salt use and remaining supply, winterizing parks, tree trimming, utility installation in Riverview Ridge Subdivision, additional manhole scanning, and FEMA meetings and documentation.

The next item on the agenda was to consider a motion to adopt the 2020 Water Utility Budget. The Administrator reviewed the budget with the board members. The proposed budget was drafted using the water rate increase that was approved in August. C. Vander Zanden made a motion to adopt the 2020 Water Utility Budget as presented. J. Ponto seconded the motion, and it passed unanimously.

The next item on the agenda was to consider a motion to adopt the 2020 Sanitary Sewer Budget. The Administrator reviewed the budget with the board members. The proposed budget was drafted using the current sanitary sewer rates, and no increase in the rates is expected for 2020. C. Vander Zanden made a motion to adopt the 2020 Sanitary Sewer Budget as presented. K. Vander Wielen seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider appointment of election inspectors for January 1, 2020 through December 31, 2021. The Administrator reviewed the list of Chief Inspectors and Inspectors with the board members. J. Krueger made a motion to approve the elections inspectors as presented. T. Stutzman seconded the motion, and it passed unanimously.

The next item on the agenda was to hear information regarding large rubbish collection. The Public Works Director explained that the amount of stops and tonnage has increased to a point that the crew starts collecting on Thursday and finished on Friday. There have been internal discussions regarding having collection twice per month like it was several years ago. The decision at this time is to continue to monitor the number of stops and tonnage to determine if the collection frequency should be changed. It will remain scheduled for the second Friday of each month for 2020.

In other general business, the 12/17/19 meeting was canceled.

B. Schinke made a motion to adjourn the Village Board meeting and convene the 4th Quarter Water Commission meeting. T. Stutzman seconded the motion, and it passed unanimously.

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