



MINUTES OF THE VILLAGE BOARD MEETING

DATE: Tuesday, February 18, 2020

TIME: 6:30pm

LOCATION: Combined Locks Civic Center

Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by President Neumeier at 6:30pm
- B. Pledge of Allegiance:** Pledge recited
- C. Roll call:** Board members present – Neumeier, Stutzman, Schinke, Krueger, Ponto, and VanderWielen (via telephone). Board members absent – Vander Zanden. Village staff present – Village Administrator Shampo-Giese. Also present – Chad Shea of Riverview Ridge Development and 3 Kimberly High School students.
- 1. Public comment for matters not on the agenda:** No public comments were received
 - 2. Review special assessment estimates for Ruys Woods Subdivision:** The trustees reviewed the preliminary estimates of special assessments as drafted by McMahon Associates and discussed the options to assess based on lineal feet of frontage, number of lots and square footage of lots. It was noted that the Village historically has used lineal feet of frontage for calculating the special assessments without any credit given to corner lot owners. The consensus of Board opinion was to continue to use that method, but a final decision will be made once the bids are received and a more certain project cost is known.
 - 3. Consider approval of Resolution 2020-3 a preliminary resolution declaring the Village's intent to assess property owners in the Ruys Woods Subdivision for installation of improvements:** The Administrator reviewed the resolution with the trustees and noted that it includes two properties on Coonen Drive with unfinished curb and gutter. J. Ponto made a motion to approve Resolution 2020-3 as presented. T. Stutzman seconded the motion, and it passed unanimously.
 - 4. Consider approval to apply for Urban Nonpoint Source & Storm Water (UNPS&SW) Management Program Construction Grant to address erosion problems in Memorial Park:** The Administrator explained that 2020 is a grant application year for projects to be completed in 2021 and 2022. The trustees reviewed the Storm Water Capital Improvement Plan identifying erosion problems along Garners Creek in Memorial Park. Projects identified as #1, 2 and 10 have been chosen as projects for this grant application. The matter was discussed. T. Stutzman made a motion to move forward with the grant application process. J. Krueger seconded the motion, and it passed unanimously.
 - 5. Discuss and consider approval to transition to new Village logo:** The Administrator asked the trustees to consider modifying the centennial logo designed by Zoey Stiltjes to replace the current logo. The matter was discussed. T. Stutzman made a motion to start using the new logo as discussed. B. Schinke seconded the motion, and it passed unanimously.
 - 6. Review information received from Public Input Meeting that was held 02/06/2020:** The Administrator explained that the information was compiled by SEH, and she asked the trustees to provide feedback so the SEH consultants are able to determine a path forward with regard to Van Zeeland and Lindberg Parks updates and upgrades.
 - 7. Other business and updates:** Reminder of the joint meeting with Harrison and Buchanan scheduled for 7:00pm on 02/27/2020 in the Mark Van Thiel Room at the Combined Locks Civic Center.

- 8. Consider motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session AND per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *Lease consideration and Fire Department Chief Replacement:*** J. Ponto made a motion to move into closed session. J. Krueger seconded the motion, and it passed unanimously.
- 9. Consider motion to return to open session with action on closed session matters, if appropriate:** J. Ponto made a motion to return to open session. T. Stutzman seconded the motion, and it passed unanimously. T. Stutzman made a motion to create job position titled Fire/EMS Chief and set the salary at \$10,500 inclusive of all calls, meetings, trainings, etc. J. Krueger seconded the motion, and it passed unanimously. It was noted that Ken Wiedenbauer will be invited to give a short presentation at the 03/03/20 meeting regarding his interest in this position. J. Krueger made a motion to offer evidence storage space to Fox Valley Metro Police Department for \$500 per month to include heat and electricity. B. Schinke seconded the motion, and it passed unanimously.
- 10. Adjourn:** J. Ponto made a motion to adjourn the meeting at 8:10pm. J. Krueger seconded the motion, and it passed unanimously.