

VILLAGE BOARD
FEBRUARY 7, 2017

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Cathy Vander Zanden, Beth Sewall, Ruth Wulgaert, Justin Krueger, Jim Ponto, and Roger Kirch-via telephone.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, Police Chief Erik Misselt, Judy Hebbe of the Times Villager, and resident Mike Steffens.

The first item on the agenda was for public comment from Mike Steffens who is a three-year resident in Kimberly School District; wants Board to open gate for other large events; buses difficult getting through lane during construction; open gate for 2018 & possibly 2019 dance competitions for buses only. When is Park Street going to be re-done?

The next item on the agenda was to review and consider approval of minutes and bills. J. Krueger made a motion to approve the minutes. C. Vander Zanden seconded the motion, and it passed unanimously. J. Ponto made a motion to approve the bills. R. Wulgaert seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. January information included: tax collections and year end tasks and reporting; gathering information for the potential street discontinuance/vacation; working on logistics for crossing guard change-over; received information for a maintenance agreement for the boilers at Civic Center-at a point where they could last if maintained well, or die soon \$4323 main equipment, \$1700 terminal equipment; working with CNS for purchase of smartboard and necessary components; complete and post work related injury log as required by state and federal agencies. February information/projects: Continue to meet with Little Chute and Kimberly officials to discuss Combined Locks' departure from the police services agreement; continue working on year-end financial documents and preparing for the annual audit; continue preparing for the Elm Street/Kamps Court utility project; Prepare for the Spring Primary Election on 02/21 and provide training for election inspectors; work on revisions to the fence ordinance – for approval on 02/21/17; finalize transition of crossing guards from Metro/Little Chute employment to Combined Locks employment; Work on updated Capital Projects/Purchases plan – to be reviewed at next meeting or March; Planning Commission will meet 02/15/17 to review potential development at Memorial Park, namely another baseball field or two and perhaps a splashpad – informational meeting on 2/13.

The next item on the agenda was the Public Works Department report. The NWS has recorded a total of approximately 10.7 inches of snow fall and 2.65" of rain during the month of January.

This winter we've had 34 inches compared to 20.4 in 2016. We used approximately 71 tons of salt during the month. We currently have 163 tons of salt on hand in our salt-barn. The crew also pre-treated/anti-icing the roads with brine on 5 occasions. Crew spent time removing snow from corner, hydrants and cul-de-sacs; we repaired (3) water-main break during the month of January; Ryan completed the Tier II emergence management report and the 2016 water supply cross connection survey report; Ryan is working on the MS-4 storm water report due at the end of March; meeting with homeowners for the upcoming sanitary sewer projects on Elm Street and Kamps Court. We look at the lateral televising videos and then try to meet with the homeowners and show them why their lateral is being replaced and we also check to see if the home has a sump pump; currently 18 of the 32 homes involved have responded; updated info into our GIS. Anticipated Projects: snow clearing and removal; tree trimming and removal; prep for upcoming sewer and water projects; water meter testing and replacements.

The next item on the agenda was to review the information received regarding 2017 St. Pat's Run/Walk scheduled for 03/12/17. Captain Lund reviewing route and will give recommendation for 02/21/17 meeting not expecting any issues – same as last few years.

The next item on the agenda was to review and consider approval of Resolution 2017-3; a preliminary resolution to notify the public of the Village's intent to assess costs of sanitary sewer reconstruction on Elm Street and Kamps Court. J. Krueger made a motion to approve Resolution 2017-3 as presented. R. Wulgaert seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of Resolution 2017-4; regarding street vacation/discontinuance of Pump Street and a portion of State Street. B. Sewall made a motion to approve the Resolution 2017-4 as presented. J. Krueger seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of Resolution 2017-5; regarding street vacation/discontinuance of a portion of Prospect Street. R. Wulgaert made a motion to approve the Resolution 2017-5. B. Sewall seconded the motion, and it passed unanimously.

The next item on the agenda was to review and discuss possible changes to the trash collection routes. The Public Works Director explained that moving some Thursday collections to Tuesday will even out the number of stops, which saves wear and tear on the truck's packer, makes better use of labor. He will keep the Board updated.

Under other business and updates, the Administrator reviewed the expiring Committee/Commission terms: Ruth Wulgaert – Garners Creek, Cathy Vander Zanden – Planning Commission. She reminded the Board that there is a village- wide reassessment this year and the Board of Review is scheduled for Wednesday, September 20th from 5:30pm-

7:30pm and the Open Book Sessions are scheduled for Wednesday and Thursday August 16th & 17th from 2:00pm-6:00pm.

J. Krueger made a motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session AND per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees of the Village of Combined Locks. B. Sewall seconded the motion, and it passed unanimously. It was noted that no action after closed session is expected.

J. Krueger made a motion to move back into open session. J. Ponto seconded the motion, and it passed unanimously.

J. Krueger made a motion to adjourn the meeting. C. Vander Zanden seconded the motion, and it passed unanimously.