

VILLAGE BOARD
MARCH 7, 2017

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Cathy Vander Zanden, Beth Sewall, Ruth Wulgaert, Justin Krueger, Jim Ponto, and Roger Kirch-via telephone.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, Judy Hebbe-Times Villager, Fire Chief Doyle, EMS Captain Ken Wiedenbauer, and Tim Mulry CLAA President.

The first item on the agenda was for public comment for matters not on the agenda. No public comments were received.

The next item on the agenda was to review and consider approval of minutes and bills. J. Krueger made a motion to approve the minutes. J. Ponto seconded the motion, and it passed unanimously. J. Krueger made a motion to approve the bills. C. Vander Zanden seconded the motion, and it passed unanimously.

The next item on the agenda was the Administrator Report. February information included: tax settlements finalized; published street discontinuance/vacation notices and sent letters to abutting property owners; working on logistics for crossing guard change-over; gathered information regarding boiler replacement and maintenance agreements; Barracuda back-up failed – purchased new \$785; split cost among three main funds; gathered information regarding police assets and potential for allocation for the de-merger; finalized transition of crossing guards – still some personnel shuffling happening. March information/projects: annual audit March 1-2; all funds are in the black for 2016; continue to meet with Little Chute and Kimberly officials to discuss Combined Locks departure from the police services agreement; continue preparing for the Elm Street/Kamps Court utility project; prepare for the Spring Election on 04/04 and provide training for election inspectors; work on updated Capital Projects/Purchases plan – and plan for financing; meeting with Garners Creek member community representatives to discuss the allocation of credits with regard to each individual municipality's MS4 permit and reporting; Heart of the Valley Metropolitan Sewerage District has noticeable improvements for Inflow and Infiltration.

The next item on the agenda was the Police report. Partner with City of Appleton LEAAP – see press release. Personnel updates: three officers are on medical leave for between one month and 3 months.

The next item on the agenda was the Public Works Department report. The NWS has recorded a total of approximately 5.7" inches of snow fall during the month of February and a seasonal

total of 30.3 inches (31.1 last season). The accumulated snow fall required DPW staff members to be called out to salt/remove snow on (2) different occasions. We used approximately 21 tons of salt in February. So far this winter we have used 126 tons compared to 54 tons last winter. We currently have 146 tons in the salt shed. Street staff cold patched major arterial streets; we repaired (1) water-main breaks during the month of February, for a total of (4) this year compared to (2) in 2016 and 10 in 2015; time was spent preparing the MS4 report; trimmed terrace trees on Woodlawn Court and Glenview Avenue and removed 8 large trees throughout the village; sanitary sewer and water GIS work; prep work for Elm and Kamps Ct project. Anticipated Projects: Cold patching streets and other winter maintenance tasks; Forestry Maintenance Tasks; solicit quotes for infrared patching, crack filling (weather permitting) and sidewalk replacement.

The next item on the agenda was to review and consider approval of resolution 2017-6; a preliminary resolution to notify the public of the Village's intent to assess costs of street, curb, gutter, driveway aprons, and sidewalks on Carefree Court. C. Vander Zanden made a motion to approve the Resolution 2017-6 as presented. R. Wulgaert seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of amendments to Ordinance Section 13-1-182 fences. The standard height was changed from 3½ to 4 feet. J. Krueger made a motion to approve the Ordinance Section 13-1-182. C. Vander Zanden seconded the motion, and it passed unanimously.

The next item on the agenda was to review draft of 5-Year Capital Improvement Plan for streets and utilities. The plan was reviewed. R. Wulgaert made a motion to approve the 5-year Capital Improvement Plan as presented. J. Krueger seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of easement for WE Energies at Park Street and Hartjes Street. J. Krueger made a motion to approve the easement with the changes as recommended by the attorney. J. Ponto seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval of an operator's license for C. Diedrick. B. Sewall made a motion to approve the operator's license. C. Vander Zanden seconded the motion, and it passed unanimously.

Under other business and updates, there have been complaints about turkeys doing damage to property. The Administrator contacted the DNR and left a voicemail for a call back.

R. Wulgaert made a motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting

other specified public business, whenever competitive of bargaining reasons require a closed session AND per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees of the Village of Combined Locks. B. Sewall seconded the motion, and it passed unanimously. It was noted that no action after closed session is expected.

J. Krueger made a motion to move back into open session. C. Vander Zanden seconded the motion, and it passed unanimously.

J. Ponto made a motion to offer the part-time custodial position to Tim Killian. C. Vander Zanden seconded the motion, and it passed unanimously.

J. Krueger made a motion to adjourn the meeting. J. Ponto seconded the motion, and it passed unanimously.