

VILLAGE BOARD  
MARCH 21, 2017

The Village Board of Combined Locks was called to order by President John Neumeier. Trustees in attendance included: Cathy Vander Zanden, Beth Sewall, Ruth Wulgaert, Justin Krueger, Jim Ponto, and Roger Kirch-via telephone.

Also in attendance were Village Administrator Racquel Shampo-Giese, Public Works Director Ryan Swick, Judy Hebbe-Times Villager, and Chuck (guest).

The first item on the agenda was for public comment for matters not on the agenda. No public comments were received.

The next item on the agenda was a public hearing regarding Pump Street vacation and portions of Prospect Street and State Street vacation. No one was in attendance for this matter.

The next item on the agenda was to consider a motion to finalize the vacation of Pump Street, a portion of State Street and a portion of Prospect Street and record such action with the Outagamie County Register of Deeds. J. Ponto made a motion to finalize the street vacations and record it with Register of Deeds. B. Sewall seconded the motion, and it passed unanimously.

The next item on the agenda was to review and consider approval to submit the annual report under MS4 (Municipal Separate Storm Sewer System). The Public Works Director highlighted some of the report requirements. J. Krueger made a motion to approve the annual report and file it. B. Sewall seconded the motion, and it passed unanimously.

Under other business and updates the Administrator reported that the developer working with his financial institution to obtain a loan for the infrastructure. He believes it will be about a year before we see some development there. The Administrator also provided a brief update on the Baseball for Tomorrow grant application.

B. Sewall made a motion to convene the first quarter Water Commission meeting. R. Wulgaert seconded the motion, and it passed unanimously.

After adjournment of the Water Commission meeting, the Village Board meeting reconvened.

B. Sewall made a motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

C. Vander Zanden seconded the motion, and it passed unanimously. It was noted that action may be taken after closed session.

J. Krueger made a motion to move into open session. C. Vander Zanden seconded the motion, and it passed unanimously.

J. Ponto made a motion to set up a meeting with Town of Buchanan representatives to discuss the potential of a joint police service effort. J. Krueger seconded the motion, and it passed unanimously. Potential meeting dates are 04/04/17 and 04/25/17.

J. Ponto made a motion to adjourn the meeting. J. Krueger seconded the motion, and it passed unanimously.

FIRST QUARTER WATER COMMISSION  
MARCH 21, 2017

The first qQuarter Water Commission meeting was called to order by Commission Chairman John Neumeier. Trustees in attendance included: Cathy Vander Zanden, Ruth Wulgaert, Justin Krueger, Jim Ponto, Beth Sewall, and Roger Kirch-via telephone.

Also in attendance was Village Administrator Racquel Shampo-Giese and Public Works Director Ryan Swick.

The first item on the agenda was to review and consider approval of the minutes from the fourth quarter meeting. B. Sewall made a motion to approve the minutes. J. Krueger seconded the motion, and it passed unanimously.

The next item on the agenda was to hear a report of water/sewer operations to date. The Public Works Director Ryan Swick reported seven water breaks so far in 2017; the Village average is around 23. The crew will continue to listen to all hydrants quarterly and twice a year for curb boxes located in concrete. The electric acoustic water leak locator is one of the best purchases we have made. MCO scheduled to perform the following tasks; valve operating on approximately 90 valves which is one-third of our valves, scheduled for April or May; Uni-directional flushing our problem areas that occurs when the Lincoln St. Well is shut down. They normally do this after we flush in the fall; Hydrant flow testing on 41 hydrants during the flushing period; perform residential cross connection inspections to approximately 140 homes per year for 10 years. This will take place between June and September. They will also be installing the new radio read meters at this time; perform cross connection control performance tests on both village owned RP relief valves; test the 6 village owned large meters (3 and 4 inch) as needed per PSC guidelines. The Village crew will be flushing hydrants the week of April 24<sup>th</sup> and again in the fall. All routine monitoring requirements for safe drinking water performed in 2017 have passed inspection for safe drinking water. This summer we are required to do our lead and copper sampling (every 3 years). Ryan finished our yearly cross connection survey report for the DNR; we have had one residential water complaint to date.

The next item on the agenda was to review water loss and sanitary sewer inflow and infiltration estimates. The Administrator reviewed the loss estimates as calculated through December. The water came in at 1.84% loss, and sewer is at 37% loss.

B. Sewall made a motion to adjourn the first quarter Water Commission meeting and reconvene the Village Board meeting. J. Krueger seconded the motion, and it passed unanimously.

Water Commission