



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, February 18, 2025

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Ponto (arrived 6:45pm), Heckner, Krueger (arrived 6:50pm), and Stutzman. Board members absent – Schinke and Leicht. Village staff present – Administrator Shampo-Giese, Public Works Director Swick and Public Works Co-Director Weyenberg. Others present – Lee Hammen representing McKinley Paper, Doug DeValk, Michael Rabetski, RJ Talbot, Dave Hopfensperger, Wendy and Bob Diedrich, and Jill Trentlage.
- 1. Public comment for matters not on the agenda:** Jill Trentlage asked the trustees what improvements will be constructed on DeBruin to accommodate pedestrian traffic safely. Keith Weyenberg explained that DeBruin Road will be urbanized in 2027 (tentatively). The project will include sidewalks on both sides of the road. Lee Hammen of McKinley Paper presented some information about the matter floating in the Fox River due to the treated waste water McKinley discharges under its DNR permit. He explained that the matter seems to be floating due to the current low water levels of the Fox River. Typically, this treated waste water is discharged into the river and is unseen. Mr. Hammen assured the trustees that the DNR is aware of the issue and has taken their own samples from the floating matter to confirm that it consists of the same materials identified within the permit.
 - 2. Review and consider approval of recommendation to limit parking on Kamps Street:** Staff and residents discussed the need to limit parking on Kamps Street. Staff's recommendation is to prohibit parking on the north side of the street because it will be easier to install signs but agrees that it could be prohibited on either side. Residents stated that there are fire hydrants on the north side so it would make sense for there to be no parking on the north side. Other residents stated that they preferred the no parking to be on the south side of the street. T. Stutzman made a motion to prohibit parking on the south side of Kamps Street. K. Heckner seconded the motion, and it passed unanimously.
 - 3. Review and consider approval of Resolution 2025-3; adoption of Outagamie County Hazard Mitigation Plan 2024-2029:** The resolution was reviewed. J. Krueger made a motion to approve Resolution 2025-3 as presented. J. Ponto seconded the motion, and it passed unanimously.
 - 4. Review and consider approval of Resolution 2025-4; Adult Crossing Guard Recognition Week:** The resolution was reviewed. J. Ponto made a motion to approved the resolution as presented. T. Stutzman seconded the motion, and it passed unanimously.
 - 5. Review bids received for 2025 Street Reconstruction (Park Street) and consider award of project:** Bids were opened on 02/12/25. Three bids were received with the lowest being Vinton Construction Company for \$1,797,084.31. The Village engineer's recommendation is to award the project to Vinton Construction Company. It was noted that Vinton was the contractor for Steven Street and Elm Street. T. Stutzman made a motion to award the project to Vinton Construction Company for \$1,797,084.31. K. Heckner seconded the motion, and it passed unanimously.
 - 6. Hear feedback from recent Fire Department remodel meeting:** The Administrator recapped the meeting that was held on 02/12/25. The next step is to have the Chief and Administrator meet with an architect from McMahon who is familiar with Fire Department facilities.

7. **Discuss continued involvement in Heart of the Valley Wellness Partnership (Kim-Com ATODA):** The Administrator was directed to find a worthy cause in which to donate the Village's portion.
8. **Other business, updates and future agenda items**
 - a) **Public hearing for sanitary sewer lateral special assessments 03/04/25**
 - b) **Utility replacement contractor plans to start work the week of 03/17/25**
9. **Adjourn:** T. Stutzman made a motion to adjourn the meeting. K. Heckner seconded the motion, and it passed unanimously. The meeting adjourned at 7:36pm.