



## NOTICE OF VILLAGE BOARD MEETING

**DATE:** Tuesday, March 18, 2025

**TIME:** 6:30pm

**LOCATION:** Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

### MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Ponto, Stutzman, Leicht, Schinke, and Krueger (7:05pm). Board members absent – Heckner. Village staff present – Administrator Shampo-Giese (via telephone), Public Works Director Swick, Public Works Co-Director Weyenberg, and Fire/EMS Chief Wiedenbauer.
- 1. Public comment for matters not on the agenda:** Holly Prast introduced herself to the trustees. She is the new Superintendent of the Kimberly Area School District.
  - 2. Discuss options for Kaukauna Utilities to relocate power poles for Park Street Reconstruction project; action, if appropriate:** Trustees discussed the problems with relocating the power poles in the 400 block of Park Street. The roadway is being widened in that area to accommodate a left turn lane into the elementary school parking lot. Property owners in this area are not receptive of giving easements for the power poles. Because the Village is receiving some state grant money towards this project, DOT standards must be followed. One standard is that when integral sidewalks are constructed/installed, they must be 6' wide. Public Works Co-Director Weyenberg will be meeting with a Kaukauna Utilities representative on 03/20/25 to discuss options for the power poles.
  - 3. Fire/EMS Chief 2024 Year in Review:** Chief Wiedenbauer presented the 2024 Year in Review Report for the Fire/EMS Department. A copy of the report is available at the Clerk's Office. Calls for service, public outreach, staff, and apparatus are all covered in the report. Of special note, Chief Wiedenbauer applied for and received a grant for EMT supplies and training. The grant has a value of \$22,199.
  - 4. Review and consider approval of Fire/EMS Chief request for budget adjustment:** Chief Wiedenbauer and Administrator Giese reviewed the requested budget adjustment with the trustees. The air compressor (breathing air) was thought to have one more year of service, but it has failed and parts for it are obsolete. A new one costs an estimated \$29,200. Funds budgeted for the UTV trailer and battery-operated fans or the funds budgeted to add to the reserve account could be used. The matter was discussed. T. Stutzman made a motion to approve the budget adjustment not to exceed \$33,000 and use the trailer and fan budgeted funds. A. Leicht seconded the motion, and it passed unanimously.
  - 5. Review and consider approval to submit Annual Report under MS4 (Municipal Separate Storm Sewer System):** Trustees reviewed the annual report. A. Leicht made a motion to approve the Annual Report Under MS4 and submit it. J. Krueger seconded the motion, and it passed unanimously.
  - 6. Hear concerns about incomplete Garners Creek Storm Water Utility projects:** The Administrator reviewed an email she had received from Town of Buchanan Administrator Brown. It provided information regarding some updates to floodplain maps that were not completed by Garners Creek Storm Water Utility several years ago. Outagamie County is in the process of updating the maps as required by, and with help from FEMA. They discovered the mistake and have notified Town of Buchanan of the requirement to correct the mistake. The estimated cost to update the maps could be up to \$50,000. The matter was discussed. The Administrator was instructed to talk with engineering representatives about the mistake before entering into a contract to correct and pay for the updated maps.

**7. Other business, updates and future agenda items**

**a) Consider revision to dog leash ordinance at 04/01/25 meeting:** A draft of the updated ordinance was presented and discussed.

**8. Consider motion to recess Village Board meeting and convene 1<sup>st</sup> Quarter Water Commission meeting:**

B. Schinke made a motion to recess the Village Board meeting and convene the 1<sup>st</sup> Quarter Water Commission meeting. J. Ponto seconded the motion, and it passed unanimously.

**9. Consider motion to reconvene Village Board meeting:** B. Schinke made a motion to reconvene the Village Board meeting. J. Krueger seconded the motion, and it passed unanimously.

**10. Consider motion to move into closed session per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *Consider joint-contract for Fire/EMS service study:***

J. Ponto made a motion to move into closed session. T. Stutzman seconded the motion, and it passed unanimously.

**11. Consider motion to return to open session; action if appropriate:** T. Stutzman made a motion to return to open session. J. Krueger seconded the motion. B. Schinke made a motion to decline joint-participation in a Fire/EMS service study with the Town of Buchanan. T. Stutzman seconded the motion, and it passed unanimously. It was also noted that the Village of Combined Locks does not wish to consider consolidation of the two community's Fire/EMS at this time as the partnership is working well as it is.

**12. Adjourn:** T. Stutzman made a motion to adjourn the meeting. A. Leicht seconded the motion, and it passed unanimously. The meeting adjourned at 7:57pm.